TO REQUEST A MEAL PLAN MODIFICATION

* SIGN INTO THE SE HOUSING PORTAL HERE
	+ Click the log in button on the top left of the screen.
	+ Use your SE email address as the username, and your normal University password.
	+ You can now access all the options within the Portal.
* Use the Menu 3-bar icon (‘hamburger’ icon) at the top left of the yellow toolbar to open the drop-down menu of options.
* Select “Request Forms” option.
* This will take you to the Request Selector page. Select “Meal Plan Modification” and complete and submit the form.
	+ Please note that this request may take up to 1 week to process and may not be approved/granted.