

## Payroll Schedules for Fiscal Year 2019-2020

Approved trans. forms/payroll chgs must be in HR by the 10th of the month (or business day preceding if 10th is on weekend)				
<b>MAIN &amp; SUPPLEMENTAL</b>	Pay Period		Due Date	Direct Deposit Date
		July 1-31	July 10	July 31, 2019
		August 1-31	August 9	August 30, 2019
		September 1-30	September 10	September 30, 2019
		October 1-31	October 10	October 31, 2019
		November 1-30	November 8	November 22, 2019
		December 1-31	December 10	December 23, 2019
		January 1-31	January 10	January 31, 2020
		February 1-29	February 10	February 28, 2020
		March 1-31	March 10	March 31, 2020
		April 1-30	April 9	April 30, 2020
		May 1-31	May 8	May 29, 2020
		June 1-30	June 10	June 30, 2020

Employees must submit time entry to supervisors by 10am; supervisors must approve by 2pm				
<b>STUDENT</b>	Pay Period		Due Date	Direct Deposit Date
	SUMMER	Jun 13 - Jun 30	July 1	July 26, 2019
		Jul 1 - Jul 9	July 10	July 26, 2019
		Jul 10 - Aug 14	August 15	August 27, 2019
	FALL	Aug 15 - Sep 16	September 17	September 27, 2019
		Sep 17 - Oct 13	October 14	October 25, 2019
		Oct 14 - Nov 10	November 11	November 22, 2019
		Nov 11 - Dec 8	December 9	December 23, 2019
		Dec 9 - Jan 12	January 13	January 27, 2020
	Spring	Jan 13 - Feb 16	February 17	February 27, 2020
		Feb 17 - Mar 9	March 10	March 27, 2020
		Mar 10 - Apr 15	April 16	April 27, 2020
		Apr 16 - May 17	May 18	May 27, 2020
	sum	May 18 - Jun 15	June 16	June 26, 2020

Employees must submit time entry to supervisors by 10am; supervisors must approve by 2pm				
<b>HOURLY</b>	Pay Period		Due Date	Direct Deposit Date
		June 1-30	July 1	July 12, 2019
		July 1-31	August 1	August 12, 2019
		August 1-31	September 3	September 12, 2019
		September 1-30	October 1	October 11, 2019
		October 1-31	November 1	November 12, 2019
		November 1-30	December 2	December 12, 2019
		December 1-31	January 2	January 10, 2020
		January 1-31	February 3	February 12, 2020
		February 1-29	March 2	March 12, 2020
		March 1-31	April 1	April 10, 2020
		April 1-30	May 1	May 12, 2020
		May 1-31	June 1	June 12, 2020
	June 1-30	July 1	July 10, 2020	

ADJUNCT Fall: Last business day of Sep, Oct, Nov, Dec Spring: Last business day of Feb, Mar, Apr, May