

# Staff Senate Executive Meeting

Date: June 8, 2021 / Location: Russell 318

## Call to Order

## Approval of the Minutes from May 4, 2021

---

### Officer Reports

- President: Welcome new officers!
    - Overview of meetings, agendas, minutes, etc.
  - Vice President: Vacant
  - Secretary: Vacant
  - Treasurer (Jennifer M.):
  - Historian (Alisha R.):
  - Reporter (Samantha R.):
- 

### Committee Reports

Coming Soon! 😊

---

### Old Business-see May 4, 2021 Executive Committee Minutes for details

- Updates from emergency Executive Committee meeting
  - Staff Senate Teams group
  - BLUE Staff Onboarding in Blackboard
  - Staff Senate Awards announced
  - New officer elections
  - Officer transitions
  - Review of second draft of Constitution
  - Poll of membership
- 

### New Business

- Officer bios/pictures for announcement and webpage
- Templates for agendas, minutes, etc.
- Committee survey
- Quarterly newsletter
- Committee on Committees selection
  - Need to have first meeting by July 15<sup>th</sup>
    - Establish policies and procedures and meeting schedule
    - Committee implementation timeline:
      - Budget Committee-August 31<sup>st</sup>
      - Nomination and Recognition Committee-September 31<sup>st</sup>
      - University Affairs Committee-October 31<sup>st</sup>

- Final draft of Constitution
- Officer transition time

---

**Adjournment**