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| NOMINATION AND RECOGNITION COMMITTEE Minutes |
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| Location: | Finance Office Conference Room A 205 |  |
| Date: | January 6, 2022 |  |
| Time: | **9:30 am** |  |
| Facilitator: | Chair-Crystal Cheek and Co-Chair-Natalie Weaver  |  |

1. Call to Order at 9:35 am
2. Roll Call:

Present: Natalie Weaver, Teresa Anderson, Penny Bridwell, Kelly Hawthorne, Stacey Estep, Jeni Maple, Crystal Cheek

1. Approval of Minutes: Motion Made by Senator Jeni Maple to approve minutes from December 2, 2021 and motion was seconded by Senator Kelly Hawthorne. Motion passed unanimously.
2. Announcements: No Announcements
3. Old Business: Chair Crystal Cheek stated that proposed dates for Survey Monkey now (Microsoft Forms) we will not send out this week, but it fine. Natalie Weaver stated the list are complete and you can go play with it. Senator Jeni Maple-when we pulled executive and admin roles, some people where on there and shouldn’t have been. Associate Dean it’s a little unclear if we included Associate Deans last year. Change bylaws to be more specific about that. Chair Cheek stated that can make a fair association that associate dean would be included in the exclude list. Everyone agrees with list Bryanna sent about who should be included. Send to Staff Senate Executive team first to get there recommendation before we send this out. We fill confident that everyone is on the list that needs to be on there. Be on Agenda for Executive on Tuesday Jan 11, 2022. Response back to us by Wednesday Jan. 12, 2022.

b. Staff Senate Elections: Survey Monkey was the last time we send this out. Senator Maple-Staff Senate Election Leader. March 29, 2022 send out and by April 30, 2022 for Final Voting. Only Sent to Staff Senate members. Stacey Estep has volunteered to help with Staff Senate Elections.

1. New Business:
	1. Finalize process to Service to Student Award: Its just blank and you fill it in.
2. Adjournment: Motion was made to adjourn by Senator Penny Bridwell and a motion was seconded by Jeni Maple. Motion passed unanimously. Time: 10:15am