Staff Senate Executive Committee Meeting Minutes

**Date:** Feb 8, 2021 / **Location:** Russell Building, Room 318

**Attendance:** Jeni Maple, Ami Towne, Sam Rogers, and Kelly Hawthorne, Alisha Ridenour and Jennifer Moore

# Call to Order

Chair Maple called the meeting to order at 2:00 p.m. and took roll

# Approval of Minutes from January 11, 2021

Senator Moore made a motion to approve the minutes of the January 11, 2021 Staff Senate Executive Committee meeting. The motion was seconded by Senator Ridenour and passed unanimously.

# Officer Reports

* Chair (Jeni Maple): Faculty Senate has invited us to set in on their Budget meeting with the President and VP Westman…Senator Ridenour, Senator Moore and Chair Maple attended their meeting. They are requesting Faculty Senate and Staff Senate be more involved in Budget Process. They are also concerned about the number of positions we have open on campus and the lack of student workers. Shared Governance forum.
* Chair-Elect (vacant):
* Past Chair (Alisha Ridenour): nothing to report
* Archivist (Samantha Rogers): nothing to report
* Treasurer (Ami Towne): nothing to report
* Parliamentarian (Jennifer Moore): nothing to report
* Secretary (Kelly Hawthorne): Nothing to report

# Old Business-see January 11, 2022 minutes for details

* Discussion Items

Staff Senate Award surveys (nominations closed on Feb 1)

Fundraising ideas (email [staffsenate@se.edu](mailto:staffsenate@se.edu))

Constitution updates (email staffsenate@se.edu)

# New Business

* Voting Items
* Discussion Items:
  + Telework Policy: Senator Ridenour Telework policy is being interpreted this telework policy in different way for different people and it not the same across the board. Staff want the president to know about it. There are people on campus being forced to use vacation and sick because they can’t use telework but other are being able to telework and not having to use their vacation or sick leave. Some employees are having to forgo their vacations because they are having to use all of their time to be able to telework. What is the status of the Telework? Chair Maple has reached out to VP Westman and Marjorie- Marjorie stated she didn’t feel comfortable answering without talking to the President and VP Westman said that the President will send it out soon. Senator Ridenour state that the Executive needs to start having Monthly meeting with the President. And Committee was in agreement.
  + Agenda for February 24, 2022: Chair Maple asked for Executive Committee to bring to her items for the agenda items. Senator Roger suggested maybe we ask with Dennis to join the meeting with the President.

# Announcements

* Next Staff Senate meeting date: February 24, 2022
* Next Executive Committee meeting date: March 8, 2022

# Adjournment

* A motion to adjust was made by Senator Ridenour and seconded by Senator Towne. The motion passed unanimously, and the meeting adjourned at 3:30 p.m.