Staff Senate Executive Committee Meeting Minutes

**Date:** March 8, 2021 / **Location:** Russell Building, Room 318

**Attendance:** Jeni Maple, Ami Towne, Sam Rogers, Kelly Hawthorne, Tony Lehrling and Jennifer Moore

**Absent**: Alisha Ridenour

# Call to Order

Chair Maple called the meeting to order at 2:00 p.m. and took roll

# Approval of Minutes from February 8, 2021

Senator Moore made a motion to approve the minutes of the January 11, 2021 Staff Senate Executive Committee meeting. The motion was seconded by Senator Ridenour and passed unanimously.

# Officer Reports

* Chair (Jeni Maple): Faculty Senate has invited us to set in on their Budget meeting with President and VP Westman but meeting was cancelled due to VP Westman out sick. They will try and re-schedule after spring break. Chair Maple met with Faculty Senate Rep Kathy Shannon and Mark Webb with Alumni regarding Faculty/Staff Recognition Banquet-Tentative Date April 18, 2022 and will be held in VPAC. They wan to try and keep it under 1 hour and we don’t think that is possible. Min. 2 hours at the most.
* Chair-Elect (Tony Lehrling): Getting ready to distribute Cares Funds. 1.8 million April 1st, 2022
* Past Chair (Alisha Ridenour): Absent
* Archivist (Samantha Rogers): Website, Chair Jeni Maple and her will meet to discuss further
* Treasurer (Ami Towne): nothing to report
* Parliamentarian (Jennifer Moore): Budget do we have to request the money we didn’t spend or does it stay there. $5,000.00 is a good amount depending on the President’s idea of monthly recognition for staff.
* Secretary (Kelly Hawthorne): Winder Storm Damage bid opening started on March 8, 2022. EBB Project Closed

# Old Business-see February 8 , 2022 minutes for details

* Discussion Items

Staff Senate Awards-Final Voting is coming out soon! 7 awards that will be voted on.

Telework Policy-Chair Maple said that this has been approved by the President’s Office. Senator Moore asked if it was approved with amendments.

# New Business

* Voting Items:
  + Election Survey-Chair Maple sent a link for us to review so that we can give feedback to Nomination and Recognition Committee. Senator Lehrling stated that we need to make sure we explain why the list is the way it is. Chair Maple state that we will add that the officer in this selection has to be on Staff Senate for one year! Chair Maple entrained motion to approve the survey with the amendments. Senator Moore made the motion to approve and Senator Lehrling seconded. Approved unanimously!
* Discussion Items:
  + Salary Card Proposal: Chair Maple was counting on Senator A. Ridenour to lead this discussion but she is out sick today! Senator Lehrling stated that this thing in complicated and Chair Maple stated that she doesn’t see how 90% of this applies to staff. Senator Moore stated that Senator Ridenour was just wanting to use some of the same information. Senator Moore said that they have had a in depth conversation about this. In Depth Conversation between Executive Committee Regarding the Salary Card Proposal. Chair Maple will schedule a meeting to discuss.
  + Constitution Updates: Chair Maple- Write them as resolutions-who we exclude from membership and clarify the replacement process of chair and chair elect. The Volunteer-Do we or do we not allow Volunteer to serve as chair on committees. Senator Lehrling asked where this is coming from? Chair Maple stated that she really didn’t know the answer. In Depth Conversation was discussed among the Executive Committee.

# Announcements

* Meeting with President Newsom: March 10, 2022 at 9 am
* Next Staff Senate meeting date: March 31, 2022
* Next Executive Committee meeting date: April 12, 2022

# Adjournment

* No motion was entairned to adjourn. The meeting adjourned at 4:00 p.m.