**Staff Senate University Affairs Committee (UAC) Meeting Minutes**

**March 9, 2022, 10:00 am**

**In Attendance:** Shawn Ridenour, Darla Ellett, Tony Lehrling, Jerry Knight, Samantha Rogers, Jeni Maple [not in attendance: Tiffany Tate]

**Minutes** from February 9, 2022 approved. Motion by Tony Lehrling and second by Jerry Knight. Minutes approved by unanimous vote.

**Old Business:**

1. Staff Salary Adjustment – SS Executive Committee met with Faculty Senate with a preliminary proposal that was appealing. Process is in its initial stages. UAC to be included in meeting regarding this matter on Thursday, March 10. Include as discussion item for next meeting.

**New Business:**

1. Stipends for Senate positions – Jeni will put on Executive Committee agenda. Mirror Faculty Senate’s current practice of awarding stipends. Check into Faculty Senate’s additional release time practice.
2. FLSA rules on exempt/non-exempt employees – do a resolution from UAC. Agenda item for April.
3. Salary appeals process – Executive Committee is working on this and has planned meetings with Faculty Senate, President Newsom, and VP Dennis Westman about salaries and budgets. Expect this to be brought up in that/those meetings.
4. Resolution for part-time/student employees’ salary – add a declarative statement about adjusting budgets to avoid reducing the number of hours individuals may work.
5. Staff Survey edits – final draft to Executive Committee by end of March. Shawn will make edits to survey as discussed and make available before the March 30 meeting. Jeni will have a draft of survey in SurveyMonkey to share with committee.
6. Special meeting for “Staff Survey” March 30, 2022 at 10:00 am to vote on final draft.

**Voting Items:**

1. Approve date and time for “Staff Survey” special meeting: Jeni moved, Darla second, all approved
2. Approve update of “Resolution in Resolution in Support of a Part-time Employee Salary Increase to a Minimum of $10/hour”: Tony moved, Samantha second, all approved

**Announcements:**

No announcements

Darla made a motion to adjourn, Tony seconded. All were in favor.

Special Meeting March 30, 2022, 10:00 am. Next Regular Meeting will be April 13, 2022, 10:00 am.