

Staff Senate Meeting Minutes

Date: December 16, 2021 / **Location:** Russell Building, Room 100

Attendance:

Senators: Bryanna Allsbury, Teriki Barnes, Crystal Cheek, Megan Cochran, Darla Ellett, Kelly Hawthorne, Stacey Hunkapillar, Jerry Knight, Alisha Ridenour, Shawn Ridenour, Samantha Rogers, Tiffany Tate, Ami Towne

Guests: Dyanna Bowen, Katy Davis, Susan Dilbeck, Alissa Gossett, Trinity McReynolds, Natalie Weaver, Angelita Winter, Jamie Wood

Absent: Teresa Anderson, Penny Bridwell, Stefan Kells, Tony Lehrling, Jeni Maple, Jennifer Moore

Call to Order

Chair Bryanna Allsbury called the meeting to order at 2:00 p.m.

Approval of Minutes from October 28, 2021

Senator Crystal Cheek moved to approve the minutes of the October 28, 2021 Staff Senate meeting. The motion was seconded by Senator Alisha Ridenour and passed unanimously.

Officer Reports

- Chair: (Senator Allsbury): Nothing to Report.
 - Chair Elect: (Senator Maple): Nothing to Report
 - Past Chair: (Senator A. Ridenour): Nothing to Report
 - Treasurer: (Senator Towne): Nothing to Report
 - Archivist: (Senator Rogers): Nothing to Report
 - Parliamentarian: (Senator Moore): Absent-Nothing to Report
 - Secretary: (Senator Hawthorne): Nothing to Report
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Committee Reports

- Executive Committee:
- Committee on Committees
 - Co-chairs: Senator A. Ridenour and Christala Smith
 - They have received constitution and bylaw from a couple of committees. Everything else moving along rather smoothly.
- Nominating and Recognition Committee
 - Co-chairs: Senator C. Cheek and Natalie Weaver
 - Natalie has been working leaps and bounds on this. We now have bylaws sent to Committee on Committees. Natalie stated we are compiling information and getting a Microsoft Form ready for Faculty and Staff to review. This will be available within a week or two following us returning from winter break.

- University Affairs Committee
 - Chair: Senator Shawn Ridenour
 - They have accepted their bylaws and set when first meeting will be. Ready to do business and work on their charges.
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Old Business-See October 28, 2021 minutes for details

- No Voting Items
 - Discussion Items
 - Telework Policy
 - Care Team
 - Directory Updates
 - RUSO Board Meeting Updates from VP Westman
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New Business

- Voting Items
- Discussion Items
 - Proposal from Dyanna Bowen re: “release time” for physical activity (similar to Commit to Get Fit release): Proposal for staff/faculty to be able to use sick leave for wellness incentive as now she is going to the gym 3 times a week and having to use annual leave. She stated that sick leave is supposed to be used for your health and well being as she feels that sick leave would be a great way for this to happen. She is asking for help with writing this proposal. If you would like to help, please email Dyanna at dbowen@se.edu or call Dyanna. Senator A. Ridenour asked if there is any policy for that right now and Dyanna stated that HR was asked about that and that sick leave couldn't be used. Senator A. Ridenour asked if this was RUSO Policy or what? We also should do our due diligence and research before we start writing this proposal.
 - Thank you letter to President for Christmas Stipend: Almost fully signed should be delivered before we go on Break. Senator Towne still needs to sign letter.
 - Amendment to Constitution re: committee chairs
 - Senator A. Ridenour states that she doesn't agree that non-elected members should be committee chairs because there is no repercussion to remove them from the chair of the committee. Senator S. Ridenour- In the Interest of staff, it is importance that the leadership positions in this body be elected senators. He also commented on Senator A. Ridenour's statement, and stated that we all know individuals that suck up all the oxygen in the room. That's why we give the staff an opportunity to elect senators. He feels strongly that leadership positions in this body should be elected.
 - Non-member attendance: Senator Allsbury states we may want to add that Staff committee meetings are open to anyone, just can't vote unless you are elected member. Let's try and keep changes to a minimal for the constitution, so let's get those altogether at one time.
- Updates from VP Westman: RUSO board approved the Classroom Project Upgrades. We will be working through those over the next 6 months or so. We are also re-wiring several buildings on Campus. EBB is up and running smoothly. Spread the word. Master Plan-VP will be sending an

email over the next few weeks regarding campus involvement. He also stated we are getting ready to demo some buildings on campus and off campus.

- Ad Hoc Fundraising Committee: Help with Fundraising-this was brought up from Nomination and Recognition Committee. Open to suggestions on how we do this. Senator Allsbury stated that it's probably best if we just submit ideas instead people serving on a committee as most of us now are overwhelmed and don't have time to serve on another committee. Send emails to staff senate email-be specific about what you are wanting to do.
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Announcements:

- Next Staff Senate Meeting January 27, 2022 in R100
- Next Executive Committee meeting date: January 11, 2022
- Next Committee meeting date:
 - a. Nominating and Recognition January 6, 2022
 - b. University Affairs: January 5, 2022

Adjournment

- 2:35 pm