

Staff Senate University Affairs Committee (UAC) Meeting Minutes
October 18, 2022, 10:00 am

In Attendance: Jennifer Arnold, Stephanie Davison, Darla Ellett, Jerry Knight, Jeni Maple, Shawn Ridenour, Ami Towne [not in attendance: Cody Wood]

Minutes from September 20, 2022 approved. Motion by Jennifer Arnold and second by Stephanie Davison. Minutes approved by unanimous vote.

Old Business:

1. University Affairs Committee Bylaws & Minutes available at– <https://www.se.edu/staff-senate/standing-committees/>
2. UAC committee members added to the shared folder for this committee
3. Resolutions & Proposals – <https://www.se.edu/staff-senate/forms-documents/>
 - a. Student Worker Compensation – no momentum on last year’s resolution for increasing student wages.
4. Executive Committee
 - a. Last year’s resolution on Shared Governance is in executive committee for development.

New Business:

1. Items from Executive Committee – Jeni Maple
 - a. Shared Governance Forum recommendation from President
 - i. look at the staff role in accreditation which does have criteria related to students, faculty, and staff
 - ii. Several ways staff may be involved:
 1. providing information,
 2. serve on committees that look at different areas of accreditation,
 3. meet with and speak to reviewers during site visits.
 4. Website updates so possibly put together an Ad Hoc committee to help with directory and website review.
 - b. Homecoming activities and table with information
 - c. Tailgate Alley with table and baked goods to reconnect to current and returning retired staff.
 - d. Creating a committee to look at student worker employment
 - e. Town Hall meeting on the Strategic Planning – encourage to give feedback (<https://docs.google.com/forms/d/e/1FAIpQLSfV2f40MoFIfvXaPjWfy4c-zc2CeIIWa5eG71YeAchs35NbYg/viewform>)
2. Staff Survey has a lot of information to review. Continue examination of the results to bring suggestions back to committee.
3. Student Worker Compensation –
 - a. difficult to find students who will stay for the \$8.10 per hour when they can go anywhere else (not just Choctaw) and get paid \$10 and often time \$12 and \$14 per hour. (Brought up in the town hall meeting last week)

- b. Opportunity for wage increases or benefit like tuition credits or departmental scholarship to make on-campus jobs more appealing
 - c. Temporary/full-time program for student workers, especially for those areas where training is extensive for those student positions
 - d. Emphasize the value of the experience gained by student workers that may make the student more marketable after graduation
 - e. Some offices do performance evaluations and pre-interview preparation with the Career Management Center that is essential skills for future careers
 - f. Quality of service is directly impacted by the limitation of student applicants
 - g. Student worker jobs have changed to include more involved and productive tasks and less menial tasks
 - h. Continue discussion for possible resolutions to this issue.
4. Entertain discussion of non-agenda items for consideration in future meetings.
- a. “Other Duties as Assigned” as a way to alter job description without changing the approved job description to incorporate recurring tasks or duties and without change in income. Seems like a widespread issue. Faculty added duties are often compensated in some way.

Voting Items:

No scheduled voting

Announcements:

No announcements

At 11:07, Jerri Knight made a motion to adjourn, Jeni Maple seconded. All were in favor.

Next Regular Meeting will be November 15, 2022, 10:00 am.