

Staff Senate Executive Committee Meeting Minutes
Date: March 7, 2023 / Time: 3:00 p.m. / Location: Russell 318

In Attendance: J. Maple, T. Lehring, A. Ridenour, A. Towne, J. Moore

Absent: Absent: B. Allen and K. Hawthorne

Call to Order: 3:09pm

Approval of the minutes from February 14, 2023 meeting: Approved by unanimous vote

Guest – Tiffany Tate

- Discussed new grant for substance misuse prevention from the Oklahoma Department of Mental Health and Substance Abuse Services via Zoom-Higher Education Prevention Services Grant. The State Department of Mental Health received federal money which they contract out as grants, and SE is one of several Oklahoma universities to receive funding. The focus is on stimulants and opioids, and some money was also designated for suicide prevention. The grant provides money for things like event programming, like a focus group held at this year's MLK Day of Service and a movie showing in partnership with Choctaw Nation planned for April. Another goal of the grant is the formation of a campus coalition of members from the Southeastern campus community including students, staff, faculty, and community members. Tate requested the Staff Senate's assistance in spreading the word about the grant and in encouraging staff involvement, like a Staff Senate representative on the coalition.

Officer Reports

- a. Chair Jeni Maple: spoke to Dennis about budget process; strategic plan has been submitted to President.
- b. Chair-Elect Tony Lehring: Supervisor Mentorship discussion essentially turned into a New Employee Orientation. Student Employment Budget \$10.00 hours for student -Fall flat this year.
- c. Past Chair Alisha Ridenour: Help with Canvas-getting the word out. Fall semester canvas will be completed. October no more blackboard.
- d. Archivist Blake Allen: Absent
- e. Treasurer Ami Towne: Summer Billing after Spring Break!
- f. Parliamentarian Jennifer Moore: Nothing to report
- g. Secretary Kelly Hawthorne: Absent

Old Business: see September 13 minutes for details

New Business

- a. Voting Items
Staff Compensation Proposal: Motion made by A. Ridenour and seconded by J. Moore; motion was approved unanimously. Proposal will be sent to President Newsom and Vice President Westman and then will be voted on by full Senate in March meeting.

b. Discussion Items

- Supervisor Mentorship Group recap and next steps – will need to identify next steps and which initiatives to focus on first
- Shared Governance feedback poll – reviewed poll to solicit feedback on Shared Governance; send J. Maple any other comments and she will send out to staff this week
- Plant Sale – Gingerlei recommended Friday, April 28; all agreed, so J. Maple will follow up with Gingerlei who will confirm with Robert at A to Z Nursery; will continue 60-40 split with A to Z and Staff Senate

Announcements

- Next Staff Senate meeting date: March 30, 2023
- Next Executive Committee meeting date: April 11, 2023
- Next Executive Committee meeting with President Newsom: April 10, 2023

Adjournment: Motion made by A. Ridenour, seconded by J. Moore and passed unanimously; meeting adjourned at 4:36 p.m.