

Staff Senate Meeting  
Date: July 27, 2023 / Location: Russell 318 and [Zoom](#)

- I. **Call to Order** at 10:02am
- II. **Roll Call**  
**Officers in attendance:** Ami Towne- Chair & Natalie Weaver- Secretary  
**Elected Senators in attendance:** Craig Musgrove, Jerry Knight, Stephanie Davison, Jennifer Moore, Penny Bridwell, Jennifer Arnold, & Lori Kennedy  
**Members in attendance:** Samantha Parker, Marlena Cataldo, Katy Davis, Debbie Maness, & Dorothy Owens
- III. **Approval of the minutes from June 29, 2023 meeting**  
Approved by Natalie Weaver, seconded by Jerry Knight  
*\*Did not open the floor for all in attendance to approve or oppose motion, but we will moving forward.*
- IV. **Announcements from Vice President Westman**  
VP Westman was unable to attend meeting due to construction meeting conflict.
- V. **Officer Reports**
  - a. **Chair Ami Towne:** Ami is excited and ready to serve as our newly elected Chair. From the Business Office: FA23 billing has been processed and is available on Self-Service. Goal to disburse fall financial aid mid-September.
  - b. **Chair-Elect Blake Allen:** not in attendance
  - c. **Past Chair Alisha Ridenour:** not in attendance due to training conflicts  
Notes from Executive Committee mtg to share with Staff Senate: Blackboard is done- a burning building; get out now. Modules are closed, and information can NOT be extracted after Oct. 1<sup>st</sup>.
  - d. **Archivist Kelly Hawthorne:** not in attendance due to construction meeting conflict
  - e. **Treasurer Crystal Cheek:** not in attendance due to construction meeting conflict  
Notes from Crystal from Executive Committee shared with Staff Senate: Office of Finance is undergoing auditing, (internal and external) audits until Oct. 31<sup>st</sup>.  
RUSO decides President Newsom's salary. That number is not created by the president or the university. He is not allowed to decline the salary, or any raises, stated by RUSO.
  - f. **Parliamentarian Stefan Kells:** not in attendance; out of the office for vacation
  - g. **Secretary Natalie Weaver:** nothing to report
- VI. **Committee Reports**  
Committees will be seated after August 8<sup>th</sup>. Executive Committee will review survey results and make recommendations to Committee on Committees. COM will ultimately seat committees. *Elected senators are required to serve on a committee. If you have not completed survey, do so by July 31<sup>st</sup>.*
  - a. Committee on Committees (Chair: Alisha Ridenour)
  - ~~b. Nominating and Recognition Committee (Chair: Natalie Weaver)~~
  - ~~c. University Affairs Committee (Chair: Shawn Ridenour)~~
- VII. **Old Business-see June 29, 2023, minutes for details**
  - a. Voting Items
    - i. 2023-24 Staff Senate meeting schedule
  - b. Discussion Items
    - i. Birthday Leave update
    - ii. FY24 Budget Announcement
    - iii. Staff Senate Election Results and transition

## **VIII. New Business**

### **a. Voting Items**

- i. No items currently

### **b. Discussion Items**

#### **i. 2023-2024 Staff Senate meeting schedule and new meeting time/location**

Understanding there is no such thing as a 'perfect' meeting time, we will try the new time (10am) and new location (SU 212- Auditorium) through Sept.

Attendance numbers, majority availability, meeting conflicts, etc. will be analyzed before sending Zoom link, meeting location & time for Oct. mtg.

#### **ii. Committee preferences on survey**

1<sup>st</sup> and 2<sup>nd</sup> choices will be taken into consideration when seating the committees, but no guarantee can be made that you will automatically be placed into your top committee choice. Need to ensure there is balance of exempt & non-exempt, distribution of varying departments, etc. on each committee.

## **IX. Announcements**

a. Next Staff Senate meeting date: August 31, 2023

b. Next Executive Committee meeting date: August 8, 2023

## **X. Adjournment**

Motion to adjourn made by Jennifer Arnold and seconded by Craig Musgrove.

*\*Did not open the floor for all in attendance to approve or oppose motion, but we will moving forward.*