



Southeastern Oklahoma
State University



CAMPUS COVID PLAN

FALL 2021

425 W. University Blvd. Durant, OK 74701 | 580.745.2000 | www.SE.edu

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Introduction

Southeastern Community,

I want to thank each and every one of you for your efforts in ensuring that the last year at Southeastern proceeded as smoothly as possible under such challenging circumstances. Your understanding, flexibility, and dedication to your job is what made the difference as we experienced the highest enrollment in the history of the school, even in the midst of the COVID-19 pandemic.

The University will welcome back our students, faculty, and staff for the fall 2021 semester with classes beginning on August 16, 2021. In preparation, we have created a campus covid plan for the fall to continue to promote health and safety, while minimizing the risk of exposure to COVID-19.

We will remain flexible as we monitor the virus' impact on our campus, and at the community, state, national, and international levels. We will keep you updated and informed on a timely basis if any changes need to be made in the plan.

As we return to campus this fall, the health and safety of students, faculty and staff, especially of vulnerable individuals, is our top priority. Thank you for your continued cooperation as we emerge from this challenging time together.

Dr. Thomas Newsom
President



General Practices

This University has many responsibilities, one of which is to provide students, faculty, staff, and visitors with as safe an environment as possible. In doing so, during this unprecedented and ever-changing time, certain policies and procedures have been implemented to protect our campus community which will be in effect until further notice, and we all are expected to comply with them as directive from the leadership of this University.

Face Coverings

While Southeastern Oklahoma State University does not require masks in campus buildings or on campus, the University is a “Mask Friendly” campus.

Under Oklahoma Executive Order 2021-16, Oklahoma state agencies, which includes Southeastern Oklahoma State University, are barred from requiring a mask or COVID-19 vaccination as a condition of being allowed to enter a state building or office.

Executive Order 2021-16 states:

- “On or before June 1, 2021, all buildings and office space, owned or leased by the State of Oklahoma and open to the public shall rescind any mandate for the wearing of masks in order to receive government services.
- By the terms of this Executive Order, all state agencies are hereby prohibited from requiring a vaccination against COVID-19 as a condition of admittance to any public building.”

Additionally, in accordance with Oklahoma Senate Bill 658, effective July 1, 2021, Southeastern Oklahoma State University may not (in part):

- “Implement a mask mandate for students who have not been vaccinated against COVID-19.”

While Southeastern does not require face coverings on campus the Centers for Disease Control has issued the following recommendations:

- For fully vaccinated people to wear a mask in public indoor settings in areas of substantial or high transmission; they also added that fully vaccinated people might choose to wear a mask regardless of the level of transmission, particularly if they are immunocompromised or at increased risk for severe disease from COVID-19, or if they have someone in their household who is immunocompromised, at increased risk of severe disease or not fully vaccinated.
- Added a recommendation for fully vaccinated people who have a known exposure to someone with suspected or confirmed COVID-19 to be tested 3-5 days after exposure, and to wear a mask in public indoor settings for 14 days or until they receive a negative test result.
- CDC recommends universal indoor masking for all teachers, staff, students, and visitors to schools, regardless of vaccination status.

Unvaccinated individuals are strongly encouraged to continue wearing masks inside Southeastern facilities. Any vaccinated person who wishes to mask indoors or outdoors may freely do so.

Please note that this does not apply to non-campus facilities that may have other policies around masking now or in the future. This may include federal or military facilities. Students, Faculty and Staff should understand that they will need to comply with the policies of those facilities.

Vaccinations

In accordance with Oklahoma state law, Southeastern Oklahoma State University does not require vaccination for COVID-19.

Oklahoma Senate Bill 658, effective July 1, 2021, Southeastern Oklahoma State University may not:

- “Require a vaccination against Coronavirus disease 2019 (COVID-19) as a condition of admittance to or attendance of the school or institution;
- Require a vaccine passport as a condition of admittance to or attendance of the school or institution; or
- Implement a mask mandate for students who have not been vaccinated against COVID-19.”

The University strongly encourages the entire Southeastern community to get vaccinated and is offering vaccines free of charge on campus to all community members through the State Health Department.

Personal Daily Health Screenings

Each member of the University community is asked to complete the daily health screening protocol to help monitor their personal health and to help prevent the spread of COVID-19. This screening should be conducted daily before reporting to campus. You can download a health screening form at www.se.edu/healthscreening.

Reporting Illness or Exposure

We recognize that the situation regarding the coronavirus is causing worry and anxiety for all of us in the University community, especially related to:

- Concerns you have been exposed to the disease
- You have symptoms of COVID-19
- A colleague or classmate has been tested
- You have tested positive for COVID-19
- Uncertain of situations that require guidance

If an employee, colleague, or student reports that they have tested positive for COVID-19, been exposed to COVID-19, or have symptoms of COVID-19, they should follow the steps listed below:

1. Have that person complete the SE Illness Reporting form at: <https://form.jotform.com/201426138264046>, or complete the form on their behalf.
2. Contact your primary health provider and begin self-quarantine. **DO NOT COME TO CAMPUS** until cleared by staff assisting with reporting process once jotform completed.



Isolation and Quarantine

- Individuals who have active symptoms and/or have tested positive for COVID-19 will need to isolate.
- Individuals who have had direct contact with someone exhibiting symptoms, or someone having been diagnosed with COVID-19, will need to quarantine.
- Student Health Services will help determine the appropriate use of quarantine and isolation for members of the University community. Use the SE Illness Reporting form at <https://form.jotform.com/201426138264046> to begin the process for assistance.
- Students living in University housing who need to quarantine or isolate will need to make arrangements to evacuate to a pre-determined off-campus location. For residential students who have no alternate options, a limited number of quarantine/isolation rooms will be made available by the University with support and care.
- Learn more about isolation and quarantine by visiting www.se.edu/quarantine.
- For more CDC guidelines and information, visit www.cdc.gov/coronavirus.

Contact Tracing

The University will continue to use contact tracing methods in order to ensure that those on campus who may be directly impacted are notified in a timely manner. Student Health Services will be handling COVID-19 surveillance for all members of the campus community (faculty, staff, students). They will ensure appropriate support is provided and distribute valuable resources. They will also collaborate with the Oklahoma State Department of Health to assist with campus exposure based on evolving public health guidance.



WASH HANDS

- Wash hands frequently, for at least 20 seconds, and use hand sanitizer as often as possible. Sanitizer stations have been installed in all campus buildings.



DISINFECTION

- Wipe down desks/workstations in offices and classrooms at the beginning of each workday or class. Supplies will be provided for this task; employees should work with supervisors to access necessary supplies.



WEAR MASK

- SE will continue to provide PPE as necessary. However, employees should continue to use the University's work order system to request PPE, as needed by departments.

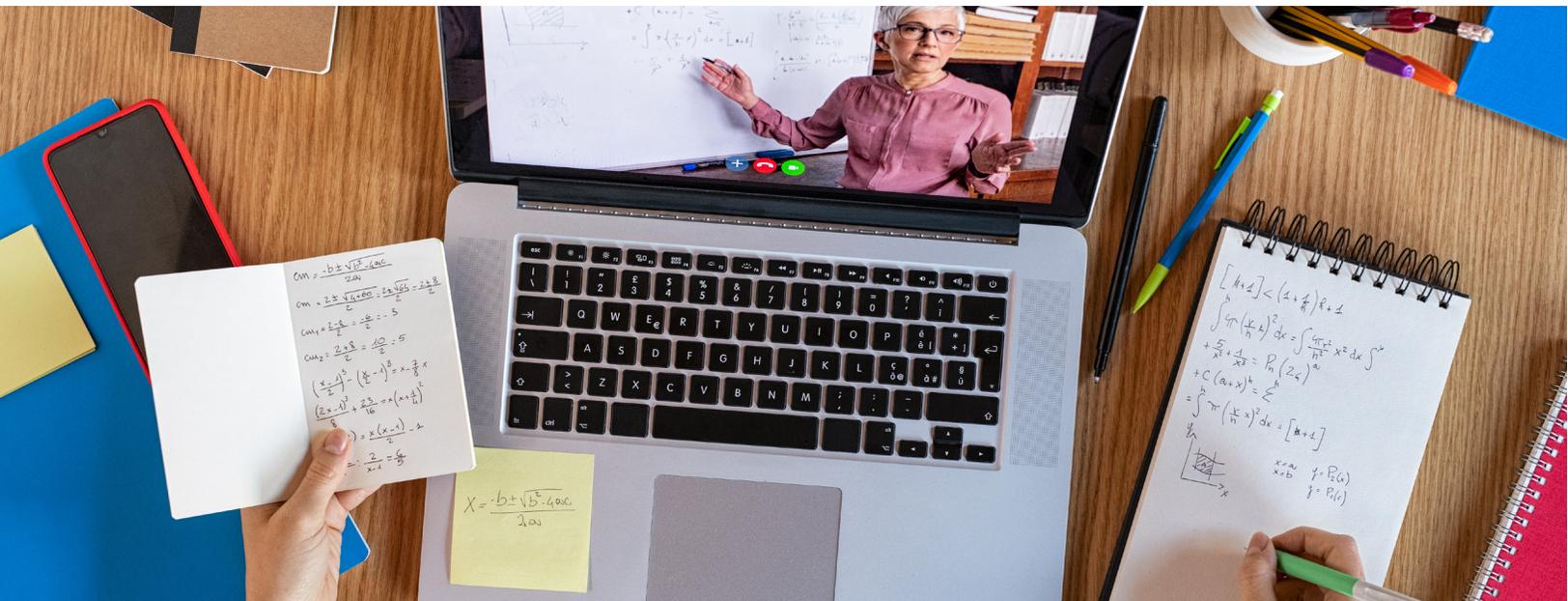


Fall 2021 Instruction

If Necessary - Plans for Remote/Online Delivery

Southeastern students, faculty, and staff should be aware that if the University for health and safety reasons has to modify delivery method, there may be a need for on-site classes to be converted to an online/remote format; whether this happens or not, pre-planning is necessary. Students should plan ahead to ensure they have access to computer equipment (either PC, MAC, or tablet), webcam, and internet connectivity to continue their classes in an online/remote format.

- Students are asked to be aware of all official Southeastern student emails as the transition, if necessary, from on-site to online/remote, might require a reorganization in the student's situation.
- If this transition occurs during the semester, students will be granted a 72-hour transition and grace period. Existing online classes will continue as scheduled without disruption. If this plan becomes necessary, the University will communicate additional details.
- Students who needed to stay/return to campus would be allowed to remain in the residence halls for the normal length of the semester for any remaining housing needs, including for those more voluntary activities like athletics, aviation training, and commencement ceremonies (assuming such activities are continuing). Residents will be required to abide by any additional safety measures imposed upon their return from any scheduled holiday or break.



Additional Guidance

Staying Informed

- Students, faculty, and staff should check their official SE e-mail regularly for important messages and updates.
- Updated information about procedures, guidelines, and announcements are accessible at www.se.edu/coronavirus on the webpage.

Cleaning/Sanitizing of University Facilities

The SE Physical Plant, following guidance from the CDC and Environmental Protective Agency (EPA), have added the following protocols to slow the spread of COVID-19:

- Increased cleaning and disinfecting daily in campus buildings.
- Installed hand sanitizing stations in key locations in all buildings.
- Portable sprayers have been acquired to allow for the quick disinfecting of areas, and atomizing vapor disinfection equipment has been acquired and distributed for applying preventative disinfectant coverage to targeted areas.
- Upgrades to air handling and filtration systems have been made to increase fresh air in the buildings, and where possible, filters have been increased from MERV 10 to MERV 13. More details regarding air handling and filtrations are accessible at www.se.edu/airhandling.
- Additional details regarding the cleaning of University facilities are accessible at www.se.edu/cleaning.

Enforcement of Guidelines

The guidelines set forth in this plan and supporting documents are in addition to those policies, procedures, and practices set forth in the Student Code of Conduct, Employee Handbook, and the Academic Policies and Procedure Manual. This University has many responsibilities, one of which is to provide students, faculty, staff, and visitors with as safe an environment as possible. In doing so, during this unprecedented and ever-changing time, certain policies and procedures have been implemented to protect our campus community which will be in effect until further notice, and we all are expected to comply with them as directive from the leadership of this University.

Employees and students who refuse to comply with the guidelines and policies included in Southeastern's Campus Covid Plan Fall 2021 are subject to disciplinary action, in accordance with the applicable faculty, staff, or student handbook policy. If an employee or student indicates compliance is not possible due to medical reasons, the individual should be referred to the Disability Services Office.

Academic Calendar - Fall 2021

Pre-Enrollment Dates				
Priority Pre-Enrollment for Currently Enrolled Senior and Graduate Students				
Online (24/7) or Walk-In (M-F, 8-5:00)	March 29-April 4			
Open Pre-Enrollment for All Students				
Online (24/7) or Walk-In (M-F, 8-5:00)	April 5-August 13			
Semester Dates	16 weeks	First 4-Week Block	Accelerated Online Programs - Term I	Accelerated Online Programs - Term II
Classes Begin	August 16	August 16	August 23	October 18
Payment Due Date for Tuition & Fees (<i>without Fin Aid</i>)	August 16	August 16	September 30	November 30
Last Day to Add a Class	August 20	August 16	August 20	October 15
Last Day to Drop a Class with No Grade	August 20	August 20	August 27	October 22
Last Day to Drop a Class with Refund/No Charges	August 20	August 20	August 27	October 22
Faculty Deadline to Certify Attendance	August 30 by 12:00 noon	August 30 by 12:00 noon	August 30 by 12:00 noon	October 25
Faculty Deadline for SPRING 22 Textbook Adoptions	October 15	October 15	October 15	October 15
Deadline to Apply for Graduation	October 29	October 29	October 29	October 29
Faculty Deadline for Mid-Term Grades (Replaces EAR's)	November 1	August 30	September 21	November 16
Final Day to Drop or Withdraw (Grade will be "W")	November 5	September 3	September 28	November 30
Final Exams	December 6-10	Last Day of Class	Last Day of Class	Last Day of Class
Last Day of Semester or Block Class/Term	December 12	September 10	October 10	December 12
Commencement	December 11	December 11	December 11	December 11
Faculty Deadline to submit Final Grades to Registrar	December 14 by noon	September 14	October 12	December 14 by noon
Holidays (No Classes)	Labor Day (September 6) Thanksgiving (November 22-28)			

Helpful Links/Websites

COVID-19 Home Page

www.se.edu/coronavirus

Policies

Face Covering policy

Syllabi statement for 72-hour transition

www.se.edu/facecoveringpolicy

www.se.edu/transition

Procedures

COVID-19 quarantine and isolation procedures

How to report COVID-19 symptoms or exposure

www.se.edu/quarantine

www.se.edu/reportingcovid

Resources

Overview of air handling and filtration

Overview of cleaning and disinfecting

www.se.edu/airhandling

www.se.edu/cleaning

Other Resources

www.cdc.gov/coronavirus

www.acha.org

coronavirus.health.ok.gov

bryan.health.ok.gov