

**Faculty Senate**  
**Minutes\***  
**Wednesday, November 6, 2013**  
**3:00 p.m.**  
**Classroom Building 118**

*\*as corrected at the Faculty Senate Meeting on November 20, 2013*

**I. Call to order**

Sen. Moretti called the meeting to order at 3:02p.m.

**Attending:**

Daniel Althoff	William Fridley
Martin Bressler	Layne Heitz
Han-Sheng Chen	Alistair Maer
Riley Coker	John Mischo
Kay Daigle	Christopher Moretti
Diane Dixon	Hal Poovey
Tristan Eggener	Krista Ramirez
Brett Elliott	Rhonda Richards
Steven Emge	Jerry Stout

**Not attending:**

Dennis Brewster  
 Blythe Duell  
 Jennifer Hicks  
 George Jacox  
 Robert Stevens  
 Jacob Wallace

**II. Approval of minutes from the meeting on October 23, 2013**

The Recorder noted that Sen. Kay Daigle was listed as both attending and not attending. Sen. Daigle was in attendance on October 23, 2013.

Sen. Coker moved that the Minutes be approved with the correction noted.

Sen. Maer seconded the Motion.

The Motion to approve the corrected Minutes passed: 16 in favor; none opposed; no abstentions.

**III. Committee Reports**

**A. Budget Committee:** No report.

**B. Personnel Policies Committee:** Sen. Poovey reported that the committee had met and selected a new chair (Sen. Poovey). Highlights of the meeting included: examining the question of electronic voting and how it is to be used; seeks clarification from the Senate. Sen. Moretti responded that electronic voting could be used for general business. Dr. Bryon Clark and the PPC are talking again about continuing the revision of the Academic Policies and Procedures Manual.

Based on discussions held in the PPC, Sen. Poovey moved: that *if a committee brings an actionable item to the Faculty Senate it should be presented in writing; and that this process be included in the Bylaws.*

Sen. Fridley seconded the Motion.

Discussion ensued with Sen. Fridley proposing a friendly amendment, *that the Motion in writing be submitted 24 hours before the Senate Meeting.*

The Motion passed: 17 in favor; none opposed; no abstentions.

**C. University Affairs Committee:** No report.

**D. Committee on Committees:** No report.

**E. Executive Committee:** Has not met. Concerning the upcoming Shared Governance Forum, the HLC visit will form the topic of discussion. The discussion concerning adjuncts will be postponed until the next Shared Governance Forum in the spring. Sen. Fridley raised the question of why the Faculty Senate-approved topic was overridden. Sen. Moretti replied that it was being postponed and that the APPM provided for the Chair of the Faculty Senate to determine the topic in consultation with the Administration.

**F. Planning Committee:** Sen. Coker presented information in writing seeking Senate approval of a new process for determining the winners of the Faculty Senate Awards.

Sen. Maeer moved that the new process be approved.

Sen. Eggener seconded the Motion.

Discussion ensued regarding the mathematics of the new process.

The Motion passed: 18 in favor; none opposed; no abstentions.

Sen. Heitz moved to offer the plaque for Teacher of the Year to the winner's academic department to display.

Sen. Elliott seconded the Motion.

The Motion passed: 16 in favor; none opposed; no abstentions.

#### IV. Old Business

##### Informational items from last meeting (Blackboard fees/costs)

Sen. Moretti informed the Senate that the technology fee was being increased from \$2.00 per credit hour to \$4.00 per credit hour. It costs approximately \$22,000 a year to license Blackboard.

#### V. New Business

Sen. Maeer said he had heard of future classroom observations that would border on invasive, but there was no written information to date concerning such a policy or procedure.

Moved by Sen. Fridley:

*A request That Minutes from the Chairs' Meeting with the Dean of Instruction be emailed to all faculty and posted on the Committee pages of the Faculty Senate website.*

Seconded by Sen. Maeer.

A friendly amendment: *retroactive to the beginning of the Chairs' Meetings.*

The Motion with friendly amendment was carried: 14 in favor – none opposed – **one abstention.\***

Also moved by Sen. Fridley:

*We request that the Minutes from the Chairs' Meetings with the Dean of Instruction be approved by a majority vote of the Chairs.*

Seconded by Sen. Elliott.

The Motion was carried: 13 in favor – 1 opposed – 1 abstention.

A request was made that the Motions be forwarded by email to the Vice President of Academic Affairs, to the Dean of Instruction, and to all department chairs.

**VI. Adjournment**

**The meeting was adjourned at 4:16 p.m.**

Respectfully submitted,

*Daniel Althoff*

Daniel Althoff  
Recorder