

## **Committee Charges Fall 2016**

### **Executive Committee:**

1. Work with Vice-President McCraw to establish principles governing the Student Conduct Committee.
2. Regular meetings with President Burrage.
3. Reduction in Force Policy

### **Budget:**

1. Continued participation in Presidential Advisory Committee on Budget.
  - a. Establish a process for regular reports/updates to all faculty.

### **Committee on Committees:**

1. Finish work with Personnel Policies on editorial revisions to the APPM sections, 3.3 – 3.6.
2. Study and report on how University Committees workload is distributed among the faculty.
2. Determine how many SE faculty did not respond to committee preferences and create “form letter” to send to those faculty members.

### **Personnel Policies:**

1. Annual Review Process & Evaluations – Begin work with Dr. Clark and Administrative Council
2. Finish work with Committee on Committees on editorial revisions to the APPM sections, 3.3 – 3.6.
3. Continue working on editing and updating the APPM, including:
  - a. Drafting a procedure for how to admit “outside” information that is presented to P & T committees.
  - b. Making changes to the APPM that are necessitated by the administrative reorganization of academic affairs.
4. Explore and investigate family leave policies
5. Review office-hours policy with regards to requirement for on-line classes and summer classes.
  - a. on-line appears to be addressed in APPM 4.9.2 but not summer.

6. Develop a policy proposal on interim department chairs.
7. Review policy on faculty load and overloads.
  - a. develop a policy proposal on reassign time for faculty.

**Planning:**

1. Stipend revisions to the FS awards – due to the reduced budget provided to the Faculty Senate, should stipend awards be reduced?
2. Continue to investigate method for soliciting more nominations of faculty members not currently in the Faculty Senate.

**University Affairs:**

1. Faculty Scholarly Brown Bag lunches – continue implementation and possible revisions
2. Create vehicle for soliciting and addressing adjunct faculty concerns