

**PERSONNEL POLICIES COMMITTEE  
CHARGES for Spring 2019  
February 26, 2019**

Senators:

The Constitution of the Faculty Senate describes the function of the Personnel Policies Committee in the following language:

from Article V, Section B, Faculty Senate Constitution

**Personnel Policies Committee:** This committee shall consist of at least one senator from each school, selected from the Faculty Senate. Its duties shall involve all matters which directly affect the well-being of the faculty member at the institution. These matters shall include, but not be limited to salary, insurance, teaching, post-tenure review, and travel to professional meetings.

As Chair of the Faculty Senate, I charge the Personnel Policies Committee:

1. To continue work on the Academic Policies & Procedures Manual (APPM), identifying sections that need editing, updating, or other editorial revisions, and making recommendations for needed changes.
2. To work with the Vice President for Academic Affairs, Dr. Bryon Clark, on the archiving of previous APPMs and to improve the timeliness and functioning of the "policy on policies" (Preface to the APPM, Policy to Modify the Academic Policies and Procedures Manual).
- COMPLETED AND DISMISSED WITH THANKS** 3. To continue work on the Intellectual Property policy, following up on the Faculty Senate's latest iteration of the that policy (approved by the Faculty Senate on December 8, 2017), and to move to have the proposed policy included in the APPM. **The policy is now included in the APPM.**
4. To follow up on a resolution regarding a faculty hiring prioritization process that was approved by the Faculty Senate on December 8, 2017 (see III. Committee Reports, D. Executive Committee).
5. To continue working on issues related to accelerated online programs, including faculty compensation, teaching load and scheduling, and course enrollment caps.

**COMPLETED AND DISMISSED WITH THANKS** 6. To appoint a faculty member to the Benefits and Insurance Committee, and to continue to report relevant developments from that Committee's work.

7. To report on the progress of the charges above no later than the last regularly scheduled meeting of the Faculty Senate on Wednesday, April 24, 2019.

*Daniel Althoff*

Chair  
Faculty Senate