

Report to the Faculty Senate  
By the University Affairs Subcommittee

April 11, 2018

Information items:

- The University Affairs Committee (UAC) has acquired management of the University's carillon system from University Advancement. The carillon system, a gift to the University, was previously under the purview of Vice President of University Advancement Kyle Stafford. The carillon is a musical instrument that is housed in the bell tower of Morrison Hall and is operated from a secured room on the third floor. The instrument is programmed or played manually to produce a chord or a melody. UAC has granted Dr. Joshua Nannestad and the Music Department authority to access, test, and shoulder control of the carillon system. In addition, UAC has approved the following protocols and time table for commissioning of the carillon system back into campus life:
  1. Dr. Nannestad will perform a functionality test of the carillon system – By 3<sup>rd</sup> week of April.
  2. An announcement of the commissioning system made to Faculty Senate – April 10, 2018.
  3. Executive Committee inform President Burrage of the commissioning of the carillon – Before May 1.
  4. A survey of faculty/staff on preferences of the use of the carillon system –1<sup>st</sup> week of May.
  5. UAC assess feedback from survey – 2<sup>nd</sup> week of May.
  6. Begin University use of carillon system under the direction of Dr. Nannestad and Music Department – Mid June, 2018.
- Director of Physical Plant Dan Simmons provided UAC with a cost estimate to beautify the back wall of the University Center building. The estimate is \$6,270 (i.e. for lift rental, pressure washing, prime and paint and labor costs).
- UAC is asking that faculty email Dr. Randy Clark ([frclark@se.edu](mailto:frclark@se.edu)) maintenance issues in their respective buildings before April 24. UAC is compiling a formal list to provide recommendations to Mr. Simmons.

Motions:

- N/A