

**Motion to Revise the
Language approved by Faculty Senate
March 8, 2017**

Proposed Policy on Intellectual Property

7.10.3 Intellectual Property

Southeastern Oklahoma State University respects the intellectual property rights of the professors and students and thus must gain permission for use of such works, including content stored within the Learning Management System (LMS) for online, blended, and face-to-face courses. An author may allow the copy and/or distribution (as well as viewing for training purposes) of their materials by giving written permission to the requestor. In such cases, any materials used will retain the name of the author.

Paragraph 2

Original language as approved by Faculty Senate, March 8, 2017

Southeastern retains the right to view content, including that which is stored within the LMS, for the sake of evaluation and/or accreditation. When Southeastern allows someone other than the author to view or show content, for the sake of evaluation and/or accreditation, the instructor shall be notified prior to accessing the LMS.

Paragraph 2

Proposed new language by Faculty Senate Executive Committee, November 1, 2017

Southeastern Oklahoma State University retains the right to view content, including that which is stored within the LMS, for the sake of **university processes such as, but not restricted to, accreditation, specialty accreditation, instructional program management, and investigation of complaints/grievances.** Individuals authorized by Southeastern to view such works during these processes may not subsequently use the materials for other purposes without obtaining permission of the author. **Whenever possible, when any person authorized by Southeastern views content stored within the LMS for the sake of university processes, the author will be notified of the date and scope of the access within four (4) weeks.**

Paragraph 3

Original language as approved by Faculty Senate, March 8, 2017

Users may not alter or delete content from the LMS for any course that has been taught within the previous eighteen months, as this is the time allotted for student appeals and content should be maintained in the same condition in which it existed at the end of the course.

Paragraph 3

Proposed new language by Faculty Senate Executive Committee, November 1, 2017

Users **and authors** may not alter or delete content from the LMS for any course that has been taught within the previous eighteen months, as this is the time allotted for student appeals and content should be maintained in the same condition in which it existed at the end of the course.

Persons using materials in the LMS obtained from any other source must cite the source from which it was obtained, including authors, websites, images, etc.

Work-for-Hire principles will not be applied to individual works in developing materials. However, such rights will be reserved by the institution in cases of appointed collaboration, such as the work specifically commissioned by the university or produced by university committees and councils.

Works produced under a specific contract or grant agreement between the university and a governmental or other agency or organization are subject to the terms of the grant or contract for purposes of copyright. The terms of any grant or contract shall take precedence over this policy should there be a conflict between them.