

# ***Teacher Education Council Meeting Minutes - Approved***

September 21, 2017

## **I. Call to order**

Dr. Stewart Mayers called to order the regular meeting of the Teacher Education Council at 4:02 pm on September 21, 2017 at in Morrison 205.

## **II. Roll call**

The following persons were present: Dr. Kay Daigle, Dr. Joshua Nannestad, Ms. Corie Delashaw, Ms. Laurie Curtis, Dr. Kathy Boothe, Dr. Jeri Walker, Dr. Maribeth Nottingham, Dr. Charles Matthews, Dr. Jerry Stout, Dr. Susan Morrison, Ms. Carolyn Fridley, Ms. Kendra Gross and Ms. Danna Collins.

## **III. Open issues**

- a) There were no open issues to discuss.

## **IV. New Business**

- a) TEC Bb site

-Dr. Mayers informed the TEC members that all agendas and documents members will need to read and/or brought to future TEC meetings as well as documents related to accreditation will be available on the TEC Blackboard site. This site was set up to aid in keeping all documentation in a more accessible place.

- b) Updates to Teacher Education Handbook

-Dr. Mayers opened the conversation asking if the members present had had a chance to read the working copy of the Teacher Education Handbook. He stated when he took over as DTE, there was not an editable copy of the handbook. Dr. Mayers stated that Ms. Danna Collins created an editable copy to aid the Council in keeping an updated set of policies for the Teacher Education program. The TEC members thanked Ms. Collins for her hard work and stated they thought that it looked good. Dr. Mayers asked TEC members to read through it and make suggestions for changes and/or improvements and be prepared to discuss them at the October TEC meeting. When the handbook is complete and approved by the committee, it will then replace the current Teacher Education handbook currently used by Southeastern.

Dr. Mayers informed the council that there was one issue that needed to be discussed. This situation had arisen during a background check of an EDUC 2000 student; a background check came back with a felony conviction within the past 10 years. Dr. Mayers read Oklahoma State law which prohibits anyone with a similar felony conviction from holding a teaching license/certification. Currently, there are no written provisions in the handbook for the Teacher Education Department to follow in regard to placing a student who has been convicted of a felony in a public school system. A discussion then took place between members on whether Southeastern should place something in the handbook regarding this matter what they felt it should say. After 10 minutes of discussion, Dr. Charles Matthews made a motion to have a written statement added to the handbook stating that SE will follow the state rule, unless the university attorney says to do otherwise. The motion was seconded by Ms. Corie Delashaw with 10 members in favor and 2 members dissenting. Dr. Mayers agreed to consult the university's attorney for guidance in drafting the new policy.

c) Proposed Program Change for the M.Ed. in Educational Leadership

-Dr. Jerry Stout opened a discussion with the council and asked for their approval to drop the comprehensive exam requirement from the M.Ed. in Educational Leadership program. He stated the comprehensive exam is repetitive of other required ELCC assessments. Dr. Daigle asked if another assessment would be created in its place and Dr. Stout answered in the affirmative. Dr. Stout then made a motion for the approval of the removal of the comprehensive exam from the ED Leadership program and was seconded by Dr. Susan Morrison. The proposal was approved by a vote of 12-0-1.

d) [EdPrep@se.edu](mailto:EdPrep@se.edu)

-Dr. Mayers informed the council that a new email had been set up for the Education Preparation Program (formerly known as Teacher Education Services). The new email will hopefully aid in online data collection and separation of materials the department receives on a daily basis. This will make it easier for the department to compile data such as mentor dispositions, online applications, etc. He stated the email is available but not utilized as of yet due to the staff is still building the information sheets that will be used when emails are sent the new email address.

e) TES Website

-Dr. Mayers announced the need for a complete redesign of the Teacher Education website as it is out of date. He is currently waiting on a call from

Dr. Kyle Stafford about a new marketing director that would be able to assist in creating a new TES website. When he last spoke with Dr. Stafford, the university was conducting interviews for a new marketing professional. Dr. Mayers then inquired if any council members might have a suggestion of someone they knew who could do website design. Dr. Matthews stated he thought there is a currently an SE employee who might know how to do it but he could not remember the person name. He suggested Dr. Mayers contact Austin Harmon for assistance. Dr. Mayers thanked him for the suggestion and told the council he would contact Mr. Harmon for any suggestions.

## **V. Adjournment**

Dr. Stewart Mayers adjourned the meeting at 4:45 pm.

Minutes submitted by: Danna Collins

Minutes approved by: