

# Teacher Education Council

## April 2, 2020, 2:00 pm

### Minutes (Approved)

#### I. Welcome

Attending: Dr. Stewart Mayers, Dr. Kathy Boothe, Stefan Kells, Kendra Gross, Darla Ellett, Dr. Jeri Walker, Dr. Kathy McDonald, Caleb Smith, Sheryl Hundley, Dr. Jerry Stout, Dr. Stephanie Heald, Amy Gantt, Dr. Michael Hardy, Dr. Kay Daigle, Dr. Susan Morrison, Carolyn Fridley, Andrea Bryant, Jennifer Arnold, Jon Hazell, and Sally Jackson.

#### II. Approve Minutes from November 21, 2019 Meeting.

Motion to approve the minutes by Dr. Stout and then seconded by Kay Daigle. The November minutes were approved unanimously. There were no corrections that needed to be made.

#### III. New Business:

Dr. Mayers introduced the newest member of TEC: Amy Gantt, Coordinator for the Art Education program.

The first item for discussion was the effects of the coronavirus pandemic on our field experience courses, in particular student teaching. Student teachers are having to be innovative to get in the hours they are required under CAEP.

Dr. Mayers received an email from Renee Launey-Rodolf from OEQA requiring our institution to file a plan for how we would support our student teachers to find suitable activities to complete their hours. The plan also required us to report how many student teachers we had and how we plan to help them complete their student teaching assignments. We were also required to report if any student teachers had already finished their required hours. We have 27 student teachers and only one of them had finished, leaving 26 student teachers still needing to complete their hours.

Dr. Mayers turned the floor over to Dr. Stout for a report on our student teachers. Dr. Stout reported he sent an email over Spring Break telling the student teachers that they should stay in contact with their mentors. He said that he told the student teachers to try to help anyway they can. They can help by putting the work packets together, help with meal prep if the school allows it, or they can help by tutoring online with the students. Dr. Stout also emailed the student teachers a copy of a

letter he received from Royce City ISD providing suggestions about how to use your student teachers. He encouraged the student teachers to share this information with their mentors. Dr. Stout reported that about  $\frac{3}{4}$  of the student teachers are being used as of right now. Dr. Mayers said he will post the letter that Dr. Stout sent to the students on Blackboard for anyone wanting to see or read it. He will also be putting the completed alternate plan for completing field experiences that was submitted to OEQA on Blackboard as well.

#### Teacher Ed/Student Teaching Applications and Certification Testing

Students need to submit their **completed** applications for admission to Teacher Ed or Student Teaching to Jennifer Arnold at [jarnold@se.edu](mailto:jarnold@se.edu). Candidates need to make sure their applications are complete (including the Emergency Policy Form) and with the grade point averages filled in with the numbers not check marks. The SE and cumulative GPAs are on the students' account in Campus Connect on the first page. Major GPAs can be calculated using the grade calculator on the Teacher Education webpage. If your department's calculator needs to be updated, please email Sally Jackson at [sjackson@se.edu](mailto:sjackson@se.edu).

Due to the closing of testing centers, the Teacher Education Council discussed the possibility of writing and approving an emergency policy to allow candidates to be admitted to teacher education without OGET scores and to student teaching without OSAT scores. The policy would need to stipulate successful completion of these tests will still be required for Southeastern's certification officer to recommend a candidate to the Oklahoma Department of Education for certification. The TEARC was asked to formulate a policy, which was approved on April 10 by an email vote.

#### IV. Old Business:

##### OEQA/CAEP Annual Reports:

Dr. Mayers said he needs any changes to courses based on data to be reported to him. This is required for the CAEP annual report.

#### V. Adjourn:

The meeting was adjourned at 3:15 pm