

## **BSLAS COORDINATING COMMITTEE**

**September 14, 2018**

**Meeting Notes (No quorum)**

Morrison Hall 304

1:00 p.m.

### Attending

Randy Prus

Lei Qian

John Mischo

Carolyn Fridley, ex officio

Marlin Blankenship, guest

Susan Hodson, guest

### Not attending

Maribeth Nottingham

Tim Sneed

Tristan Eggener

Charles Matthews

1. At 1:06 p.m., Randy Prus noted that there was no quorum, so agenda items requiring a vote\* would be postponed to the next meeting.
2. Guests Marlin Blankenship and Susan Hodson were welcomed. Carolyn Fridley commented on the contributions to the committee by previous representatives of the Academic Advising and Outreach Center (AAOC): Megan Newman, Stacey Hunkapillar, and Tim Boatmun. Randy Prus asked Marlin and Susan if they would serve as ex officio members, and they agreed.
3. Carolyn Fridley presented the Coordinator's Report:
  - Met with Marlin Blankenship, Director of the AAOC & Susan Hodson, Academic & Business Services Advisor (AAOC) on June 26, 2018 to discuss:
    - the function of the BSLAS Coordinating Committee
    - Group VII (Business) of the BSLAS degree plan & the reason it has been eliminated
    - transferring students from the AAOC to the Coordinator
    - BSLAS Capstone (LAS 4991)
  - Met with site coordinators on July 26, 2018 to discuss BSLAS capstone
  - Provided current numbers of BSLAS students (Durant & sites, enrolled Fall, 2018) and discussed the challenges of obtaining accurate numbers of BSLAS students
  - Capstone will be offered in Spring, 2019 in an online, accelerated format
  - Noted the extended advisement & enrollment period because of the increase in online offerings with additional start times
  - Through the efforts of Marlin Blankenship, placement exams are now offered online for students who take courses exclusively online
4. Randy Prus announced meeting dates for the semester: October 12 and November 9.
5. Adjourned at 1:44 p.m.

\*Agenda items requiring a vote:

1. Election of committee chair

2. Approval of Minutes from April 12, 2018

3. Preparation for advertising for full-time Coordinator: review of job description, composition of selection committee

Submitted by Carolyn Fridley