

BSLAS COORDINATING COMMITTEE
MARCH 12, 2018
MEETING NOTES

MORRISON 304
2:00 PM

ATTENDING

Randy Prus, Chair
Charla Hall
Lie Qian
Dan Althoff
Carolyn Fridley, ex officio
Tristan Eggener

1. The meeting was called to order at 2:10 p.m.
2. Both documents, the new course request for capstone as well as request for program modification, were approved by the Curriculum Committee and are on their way to the Academic Council. See previous [Minutes](#).
3. Revising BSLAS Coordinator's job description: Carolyn Fridley reviewed the history of the job description for the committee and provided updates regarding current activities; there was some uncertainty and confusion expressed about the length of the appointment and duties associated with it.
4. Tristan Eggener moved that the teaching load associated with the Coordinator's job be reduced from nine (9) to six (6) hours per semester; motion seconded by Charla Hall. The motion passed: four (4) in favor; none opposed; one (1) abstention (Althoff, due to conflict of interest).
5. Tristan Eggener moved that the job description include working with the remote sites; motion seconded by Charla Hall. The motion passed: four (4) in favor; none opposed; one (1) abstention.
6. Charla Hall moved that the length of the contract be specified as either nine (9) or ten (10) months as a faculty member; motion seconded by Lie Qian. The motion passed: four (4) in favor; none opposed; one (1) abstention.

Submitted by
Dan Althoff