

MINUTES
Human Subjects Research Review Committee Meeting
January 25, 2012, 2:00pm, CB133

PRESENT: Brooks Flippen (chair); Caryn Witten; Nick Nichols; John Van Bebber; Toni Stiefer; Jane McMillan (applicant); April Lehring (applicant)
ABSENT: Blythe Duell; James Britton

Dr. Flippen called the meeting to order at 2:00pm

Dr. Flippen explained that the committee had before it two research applications: one from Dr. Jane McMillan and another from Ms. April Lehring. After reminding committee members of the committee's functions and rules, Dr. Flippen noted that two committee members, Drs. Duell and Britton, could not attend but had forwarded their comments and votes in absentia.

The committee first turned its attention to the application of Ms. Lehring, "ACHA-NCHA Online Web Survey." Dr. Flippen explained that this application did not warrant exemption from the chair. Although it was an anonymous survey, it asked questions about illegality and personal matters that prohibited exemption in the bylaws. After Ms. Lehring explained her proposal, Dr. Witten asked how it would be anonymous if incentives were awarded. Ms. Lehring explained that survey responses were kept separate from the identity of the participant and that the ACHA had given each participant a coded identification, to be securely maintained and destroyed once the survey was completed. Southeastern would have no indication of participant responses and would only receive aggregate data. Mr. Nichols asked if the designated web security was sufficient, and all agreed that the coded inscription was well known as sufficient and was commonly employed in such surveys. Dr. Flippen noted that the letter of informed consent needed to identify approval from SE's HSRRC, along with the contact information for the chair. With no further questions, Dr. Flippen asked Ms. Lehring to leave the room. The vote to approve the application with the stipulation of the necessary revision of the letter of consent was unanimous.

The committee next turned its attention to the application of Dr. McMillan, "Drug and Alcohol Prevention for College Athletes." Dr. Flippen explained that the same reason the chair was unable to approve this application was the same as the previous application. Dr. McMillan explained that the online survey fulfilled the "educational component" required for athletic participation and replaced earlier direct instruction. Dr. McMillan explained that since the survey was at the end of the material, the student would receive the educational instruction even if they declined the survey. Dr. Flippen noted that the letter of informed consent again lacked the acknowledgement of approval by the HSRRC. Dr. Flippen asked Ms. McMillan to leave the room. The vote to approve the application with the stipulation of the necessary revision of the letter of informed consent was unanimous.

The meeting adjourned at 2:30pm.