

**MINUTES**  
**Human Subjects Research Review Committee**  
**March 14, 2012, CB 133, 2:00pm**

PRESENT: Brooks Flippen (chair); James Britton; Nick Nichols; Caryn Witten

ABSENT: Toni Stiefer, CW Von Bergen; John Van Bebber, Blythe Duell

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Dr. Flippen called the meeting to order at 2:00pm.

Dr. Flippen noted that the committee had four applications, three of which were from students in Dr. Linda Kallam's math class, their collective assignment entitled "Math Field Project." These three shared similar research protocols and letters of informed consent. Dr. Flippen noted that while the three projects were anonymous surveys with noncontroversial questions, they did involve minors and thus according to the committee's bylaws could not be exempted by the chair. Dr. Flippen noted that in the past the committee had voted to accept such surveys when the researchers had the signed consent of both the principal or legal authority of the school and of the parent. Dr. Flippen noted that in each of the three cases before the committee, the researchers had met this standard. Dr. Flippen noted that the absent members of the committee had reviewed the applications and voted in absentia, all supporting approval.

Dr. Kallam raised the question of the storage of data, and suggested that the researchers identify both a secure method of storage and a date of disposal. Dr. Nichols made a motion that the committee approves the application subject to one stipulation: that the letter of parental informed consent include a statement of adequate storage and a date for the disposal of data. Dr. Britton seconded the motion, which passed unanimously.

Turning to the fourth application by the Student Section of the American Society of Safety Engineers., "Distractions in the Workplace," Dr. Flippen noted several inadequacies in the application, especially a lack of written answers to the application questions #9-15 and the inadequacy of the letter of informed consent. The committee voted to table the application pending the comments of the members absent.

The meeting adjourned by unanimous consent at 2:30pm.