

MINUTES
Human Subjects Research Review Committee Meeting
August 26, 2015, 2:00pm, CB133

PRESENT: Brooks Flippen (chair); John Van Bebber; Wilma Shires, Randy Clark, Susan Morrison, Patrick Schoettmer, C Von Bergen, Amy Madewell (applicant); Tara Hembrough (applicant)

ABSENT: Jamie Knapp

Dr. Flippen called the meeting to order at 2:30pm

Dr. Flippen handed out copies of the committee bylaws, application forms, and instruction sheets. As the meeting was the first of the year and the committee had new members, Dr. Flippen explained the purpose and operations of the committee. He then explained that the committee had one application before it that did not meet the qualifications for an exemption or expedited review because it involved minors. Dr. Flippen had already distributed copies of the application beforehand and thus Dr. Flippen asked first if the applicants wished to address the committee.

Dr Madewell explained that the application was actually the second application involving the Boys and Girls Club, but the first had only involved adults and had been exempted. Dr. Flippen added that it had been exempted because it involved educational pedagogy. Dr. Madewell stressed that parents had already signed the consent form as part of the earlier application.

Dr. Schoettmer noted that some of the survey questions asked the minors to describe their parents. With parents supervising the survey, Dr Schoettmer asked if the questions risked familial discord. Dr. Madewell noted that the students were older and the parental supervision would be minimal.

Dr. Hembrough added that Oklahoma State University had already approved this protocol for their university. Dr Shires asked if that application had asked the same questions. Dr. Hembrough replied that it had.

Dr. Flippen asked the applicants to leave the room.

Dr. Flippen asked if the members thought the letter of informed consent was adequate. There was unanimous agreement. Dr. Van Bebber noted that the data was capable of identifying individuals but that it would be stored in a locked cabinet in a locked office. It would also be on a thumbnail drive but not on any drive that could be hacked. Dr. VonBergen noted that the application did not specific a date for the data's destruction, which Dr. Flippen added was normal protocol. Dr. Flippen invited the applicants back in. Dr. Clark noted that the survey asked for participants to identify their economic class and income and that the two might not align. Dr. Flippen noted that the committee was not charged with gauging the usefulness of a proposed project only the risk to human subjects. Dr. Flippen again asked the applicants to leave.

The members voted unanimously that the committee approve the application subject to the researchers identifying a firm date for the data's destruction and identifying that date in an email to the committee chair.

The meeting adjourned at 3:10pm.