

**Minutes**  
**Institutional Review Board Meeting**  
**November 19, 2016, 2pm, CB 133**

Present: Brooks Flippen (chair); Susan Morrison; Tim Patton; Jon Reid; Wilma Shires; Randy Clark; C.W. Von Bergen

Absent: John Van Bebber

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Dr. Flippen called the meeting to order at 2:05pm and explained that the purpose of the meetings was to consider several student applications submitted through Dr. Jeri Walker and that were not exempt according the IRB's bylaws

Dr. Flippen stated that the first application was that of Angela Ruiz. Dr. Reid suggested that the statement of informed consent needed to identify what steps would be taken to protect subject's data. Dr. Clark noted that the statement needed to specify how the data will be used, and that the researcher's contact information was missing. Dr. Flippen noted as well that the IRB's contact information was missing as well.

Dr. Patton moved to approve the application providing that Ms. Ruiz submit an acceptable statement of informed consent to Dr. Flippen with the specific additions and corrections noted. Dr. Clark seconded the motion, which then passed unanimously.

Dr. Flippen then stated that the second application for consideration was that of Za Que Hutching's. Dr. Reid noted several inadequacies in the statement of informed consent, including a clear explanation for how the data will be collected and used. Dr. Clark noted that the researcher's rubric was about individuals but that the purpose of the proposed research was about group behavior. Dr. Morrison concurred, and noted that like the application of Ms. Ruiz, contact information was missing. Dr. Reid questioned what was meant by the word "regrouping." Dr. Flippen noted that it was critical that the application have the signed approval of the parents, as the subjects were minors.

Dr. Clark moved to reject the application pending resubmission with specific clarifications and additions. Dr. Shires seconded the motion, which then passed unanimously.

Dr. Flippen then stated that the third application for consideration was that of Justin Britt. Dr. Patton suggested that there were few benefits from the research, and Dr. Flippen noted that the quality of the research was immaterial, only the risk to subjects. Dr. Clark noted that the statement of informed consent had conflicting instructions.

Dr. Reid moved to approve the application providing that Mr. Britt resubmit an acceptable statement of informed consent with the specific issues addressed. Dr. Clark seconded the motion, which passed unanimously.

Dr. Flippen then noted that the last application for consideration was that of William Blankenship. Dr. Reid noted that the letter of informed consent had several grammatical errors and lacked contact information.

Dr. Patton moved to approve the application providing that Mr. Blankenship resubmit an acceptable letter of informed consent with the specific corrections noted. Dr. Shires seconded the motion, which passed unanimously.

The meeting adjourned at 2:45pm.