

**General Education Council
Minutes – March 24, 2009**

Call to Order: 2:35pm.

Members Present: Bryon Clark (chair), Brett Elliott, Sharon Morrison, Betty Clay, Dick Hackett, John Mischo, Nancy Hill, Jane Elder, Rebecca Biggs, Rhonda Askew, Kay Daigle, Steve McKim, Debi Combs

Members Absent but voting by proxy: Brad Ludrick, Kiel Holliday

Approval of Minutes: Kay Daigle made a motion that the minutes from the February meeting be approved as written. The motion was seconded by Jane Elder and passed unanimously.

Old Business: The request from the Fine Arts Department that was tabled at the last meeting due to missing documentation, was readdressed. It was determined that all the necessary documentation is now present (benchmarks, assessment tools, etc.).

Dick Hackett made a motion to accept the full Fine Arts package proposal. The motion was seconded by Kay Daigle. The motion passed with a count of 10 For, 1 Opposed and 0 Abstentions.

New Business: Bryon is working with Betty Acevado (one of the adult learner advisors) on the process of giving this committee oversight of the BAAS and BGS degree programs. He will have an assessment proposal for the committee to peruse and discuss at the next meeting.

There was a discussion of the 4 assessments of the General Education program, 2 at the departmental level and 2 at the university level.

Bryon asked the members of the council to examine the data for their individual departments and let the council know if there is anything we could do to help. He mentioned that if our department has costs associated with General Education assessment, such as copying, paper, scantrons, assessment tests, etc., he can give us an account number to help pay for some of those items. We also need to let the Council know if our department will be changing any assessment tools, protocols or plans this coming year.

Bryon is hopeful that next year we will be able to send 2 or 3 members of the Council to Chicago for the meeting of the Higher Learning Commission.

Our next meeting will be either at the end of April or the beginning of May. We may even meet both of those times. At that meeting we will

- 1) Discuss the assessment of the BAAS and BGS degrees

- 2) Discuss civic skills engagement in the classroom
- 3) Entertain a proposal from the Accounting and Finance Department
- 4) Possibly look at the full blown assessment report if it is completed in time.

The meeting was adjourned at 3:20pm.

bme