

## GENERAL EDUCATION COUNCIL

Minutes of Meeting

12 September 2006

**Council Members Present:** Bryon Clark (Chair), Jim Cunningham, Ken Elder (proxy for Jane Elder), Dick Hackett, Linda Kallam, John Mischo, John Topuz, Sharon Morrison, Cherrie Wilmoth., Ming-Shan Su (proxy for Betty Clay)

**Council Members Absent:** Gleny Beach, Lawrence Silver, Steve McKim, Steven Emge, Shannon McCraw, Brad Ludrick, Nancy Hill, Gene Hetsel, Chip Weiner (*ex officio*)

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The meeting was called to order at 2:05 by the Chair. Council members were welcomed back; however, insufficient members attended and a quorum was not reached. The Chair indicated that all material distributed at the meeting (minutes of 4 May 2006 meeting, General Education Program Requirements—Student Check List, General Education Course Substitution, Edited General Education Course Substitution Form, College Outcomes Survey, and Goals of General Education) would be forwarded to the members not present.

The Chair requested that Council members peruse the minutes of the 4 May 2006 meeting; changes and approval will be solicited via e-mail.

The Chair then requested that Council members examine the General Education Program Requirements—Student Check List and requested that any changes be e-mailed to him. John Mischo pointed out that HUM 2313 Intro. to Literature should read HUM 2313 Intro. to Literature.

The Council examined the General Education Course Substitution Form. The Chair indicated that this form had been discussed with several department chairs and suggested changes are indicated on the edited version; other changes should be e-mailed to the Chair.

The Chair next provided attending Council members a tour of the General Education website ([www.sosu.edu/general-education/](http://www.sosu.edu/general-education/)). The Chair solicited comments to improve the website.

The Council next discussed the computer proficiency test. The Chair indicated that making arrangements for students to take the test free-of-charge each semester were difficult and solicited alternative protocols. After discussion, Linda Kallam indicated that some text books offer access to a website via a student access fee. The Chair indicated that he would pursue this option for computer proficiency. If possible, interested students would pay the student access fee to take the test; if successful, the student also would be responsible for the transcription fee. Ken Elder indicated that if the test is administered online, all appropriate safeguards should be used to prevent academic dishonesty.

The Council then discussed the applicability of using the portions of the College Outcomes Survey as an exit survey for General Education. The Chair indicated that this instrument currently is given to undergraduate students applying for graduation each spring semester. After a brief discussion, the Council was supportive of the notion. Linda Kallam indicated that the instrument should be randomly alternated between fall and spring semesters each year; Council members concurred with the recommendation.

The next meeting of the Council will be determined at a later date. The meeting was adjourned at 2:50.