

**Institutional Assessment Committee
2018-19 End of Year Summary**

The committee met during the fall semester and elected a chair and discussed the new template and blackboard site for the program outcomes assessments reports.

Throughout the year, the committee held email and discussion board meetings on the Blackboard site.

All submitted reports were reviewed by two committee members and reconciled by the director of assessment. The reconciled reviews were sent to the department chairs for consideration.

Observations from the committee members suggest that programs should work on establishing stronger goals and measurable learning outcomes aligned with their measurements and mission statements. This continues to be an issue and was not resolved with provided feedback from last year's reviews.

Upon reflection, in an email meeting, the committee felt that the new template improved the quality and consistency of the reports which had proven a problem with the old system (taskstream). The Blackboard site served as an effective portal and archival system. It is recommended that this be maintained. At the beginning of the fall semester, it is recommended that the committee meet to discuss the review results and establish interrater reliability.

Respectfully submitted,

Kay Daigle
Director of Assessment and Quality Matters