

# Distance Education Council

April 22, 2022

2:00pm

[Zoom](#)

## Agenda

- I. Establish Quorum (9 Voting Members Required) In attendance: Aaron Adair, Angie Anderson, Dawn Anderson, Jani Barker, Jeremy Blackwood, Karl Frinkle, Nick Nichols, Luci Parmer, Mike Reed, Alisha Ridenour, Dena Rymel, Kate Shannon, Christala Smith, Jeri Walker, Dennis Westman
- II. Call to Order – 2:02 PM
- III. Contingent LMS Template

<https://docs.google.com/document/d/1Qksc49vm4sy70kuFegRIgkPSkpgPONY31cCXnctLfvc/edit?usp=sharing>

Director Smith presented a style guide for the Canvas template with explanations and examples of how it would be used in the Canvas “sandbox” LMS course. Dawn Anderson showed some templates currently in development by CIDT.

Motion by Kate Shannon: “I move to accept the proposal for the contingent Canvas Course Template.”

Second by Mike Reed

Vote – 9 Aye, 0 Nay, 0 Abstain

Motion - APPROVED

- IV. Cohort Plan

<https://docs.google.com/document/d/1QoZpxGxTs-M65BTbPdXqcw7c7kEzRwuROAAoivSy4Bg/edit?usp=sharing>

Faculty will be invited to participate in a cohort with various start times throughout the year to develop a course(s) in Canvas. Faculty will work with CIDT in training once a month for six months and then once a week as the LMS launch date approaches. Feedback on the plan and the faculty survey at the bottom is welcome.

V. Other Business

None

VI. Adjourn – 2:54 PM

Next Meeting – August 26, 2022

2:00 PM

[Zoom](#)