Distance Education Council
December 9, 2022
Agenda

I. Establish Quorum (9 voting Members Required) Aaron Adair, Angela Anderson, Jani Barker, Kay Daigle, Kelly Gamble, Teresa Golden, Steve McKim, Josie Mendenhall, Don Mercer, Nick Nichols, Nancy Paiva, Luci Parmer, Mike Reed, Alisha Ridenour, Dena Rymel, Kate Shannon, Christala Smith, Tim Smith, Nimrala Soundararajan, Sandra Thomas, Carol Sullivan, Jeri Walker

II. Call to Order – 2:00 PM
   a. Minutes for 11/11/22 meeting distributed to DEC and stand as approved

III. LMS Transition / Cohort Updates
   a. Cohorts are going well – no updates

IV. Online Course Review Subcommittee Update (open meeting agenda listed in Bb)
   a. Review subcommittee: Alisha Ridenour (chair) – looked at course reviews from other national institutions as well as state QM initiative (25 schools) for sample reviews. Most in the state use a version of the QM Review. Maybe SE could use a version of QM Review as well. Upon successful review a badge would be earned. (see video recording of meeting for Q&A)
   b. Development subcommittee: Christala Smith (chair) – course review would be a process instead of a standalone item. Types of training and timeline have been discussed. Wants to revise the AAPM to reflect QM course taken in the first three semesters instead of the first semester. Training courses for new faculty and new to online faculty is proposed would be QM's "Designing Your Online Course" and later "Improving Your Online Course" before course review. Experienced faculty would take only the "IYOC" course before review. Spreadsheet was shown for both formal course reviews every 4 years and a self-review every 2 years. (see video recording of meeting for spreadsheet and Q&A)
   c. Mentorship subcommittee: Kate Shannon (chair) – tasked with how to provide a mentor for additional support. Lack of funding for mentor programs could be an issue. CIDT has been a tremendous support, and mentors could be helpful in developing online course(s) and preparing for the first course review. (see video recording of meeting for Q&A)

V.   Other Business – None

VI.   Adjourn – 3:00 PM

Next Meeting – January 27, 2023
                    2:00 PM
                    Zoom