

**Curriculum Committee Meeting Online Vote Minutes**  
**Monday, March 25, 2024**

All members emailed:

Steve McKim (Chair)

Laura Lamb-Atchley

Cody Bogard

Melissa Brewer

Mellena Nichols

Sondra Petty

Rob Shauger

Rachel Tudor

Brian Hecker (Ex-officio, Non-voting)

Carlie Cordell (Student, Upper Division)

Mikayla Kirkland (Student, Upper Division)

Jake Popowski (Student, Upper Division)

**Time of meeting:**

Emails sent with polls to all Curriculum Committee Members on Monday, March 25, 2024, at 8:50 am. Voting closed on Thursday, April 4, 2024, at 3:00 pm and results were emailed to Jennifer Swearingin at 3:01 pm on Thursday, April 11, 2024.

**Items Needing Approval and Results:**

(1) A new course, EICD 3013 (Introduction to Research and Writing in Early Childhood), is requested to be approved. It will be added to the B. S. in Early Intervention and Child Development along with a currently existing course, BUS 3333 (Business Ethics). Two courses will be removed as a result, PSY 3033 (Introduction to Research and Writing) and ORGL 4113 (Ethics and Organization). Thus, there will be no change in total hours. (Received seven votes to approve. Four members did not vote).

(2) A new course, EICD 4890 (Seminar), is requested to be approved. (Received seven votes to approve. Four members did not vote).

The requests for approval of both EICD 3013 and EICD 4890 were submitted to the committee last semester in early November but, at the time, there was no full syllabus available for either course. Therefore, the issue was tabled until full syllabi were provided. The Department of Behavioral Sciences/Psychology recently rectified the issue and provided full syllabi for both courses.

Addendum: I was recently informed by the Department of Behavioral Sciences/Psychology that the ORGL 4113/BUS 3333 swap was withdrawn but the other degree plan change (replace PSY 3033 with EICD 3013) stands.

- (3) Two new courses (really one course with two separate listings), FIN 3813/ACCT 3813 (Spreadsheet Mastery for Accounting and Finance), are requested to be approved. Both courses will provide students with a comprehensive understanding of accounting spreadsheets, focusing on their practical application in financial management, reporting and analysis. Through a hands-on approach, students will learn how to effectively use spreadsheet software, such as Microsoft Excel or Google Sheets, to organize, analyze, and interpret financial data. (Received seven votes to approve. Four members did not vote).