Distance Education Council

Meeting Minutes

October 4, 2016

1. The regular monthly meeting for the Distance Education Council was held on Tuesday, October 4, 2016, at 1:00 pm in R100, the chair being present. Crystal Jensen agreed to temporarily fill the office of secretary for this meeting only.
2. A quorum was not present at the beginning of the meeting, so the council present engaged in informational items only until a quorum arrived.
	1. DEC Proposed Online Teaching Certification and Course Review Process (feedback)
	2. Intellectual Property.
3. Roll Call after achieving quorum:

|  |  |  |  |
| --- | --- | --- | --- |
| **Academic Affairs** (non-voting) | Tim Boatmun - Present |  |  |
| **BIOL** (voting) | Josie Mendenall |  |  |
| **BS** (voting) | Hallie Stephens |  |  |
| **BUS** (voting) | Robert Howard - Present |  |  |
| **CIS** (voting) | Lie Qian |  |  |
| **CIDT** (Chair) (non-voting) | Christala Smith - Present |  |  |
| **COMM** (voting) | Shannon McCraw - Present |  |  |
| **EHL** (voting) | Janet Barker |  |  |
| **EIL** (voting) | Crystal Jensen - Present |  |  |
| **FIN** (voting) | Ying Lin |  |  |
| **Graduate Council** (voting) | Jerry Stout - Present |  |  |
| **HPER** (voting) | Mike Reed -  |  |  |
| **Idabel** (voting) | — |  |  |
| **IETV** (voting) | William Fridley - Absent |  |  |
| **IT** (non-voting) | Dan Moore - Absent |  |  |
| **Library** (non-voting) | Sandra Thomas |  |  |
| **MATH** (voting) | Karl Frinkle - Present |  |  |
| **MUS** (voting) | Jeri Walker - Present |  |  |
| **SFTY** (voting) | Nick Nichols |  |  |
| **SOC** (voting) | Chunmei Yoe |  |  |
| **Student**(non-voting) | Blake Scott – Present |  |  |

1. Actions were as follows:
	1. The minutes of the last meeting were unanimously approved as filed @ 1:29pm
	2. The DEC Proposed Online Teaching Certification and Course Review Process (feedback) Small committee was formed, which consists of Crystal Jensen, Jeri Walker, and Tim Boatmun. This committee was charged to revise the DEC Proposed Online Teaching … before the November meeting.
	3. The proposed Philosophy of Distance Education was unanimously approved.
	4. Other business: Next meeting = first week of November, FYI – All classes will receive a new computer for Spring 2017 semester.
2. The meeting adjourned at 2:00pm.