

# Distance Education Council

***Date:*** March 25, 2014

***Time:*** 3:00-4:00 pm

***Location:*** R100

# Meeting Agenda

TIME	TOPIC	PRESENTER
3:01 PM	Welcome and Announcements	Aaron Adair
3:02 PM	IT/Network Operations Report	Dan Moore
3:05 PM	Library Report	Sharon Morrison
3:06 PM	CIDT Report	Christala Smith
3:13 PM	Website Report	Aaron Adair
3:14 PM	Online Pedagogy	Aaron Adair
3:25 PM	Old Business	
3:30 PM	New Business	
4:00 PM	Adjourn (next meeting: April 29, 2014 / 3:00-4:00 PM / R100)	Aaron Adair

# Meeting Minutes

## IT/Network Operations

- Network Operations moving to the basement of the Library during the first week of April

## Library

- No report

## CIDT

- Full report available in Bb
- Issues involving updates, test pool creation, and overall stability issues being addressed continuously
- Update trainings have been rescheduled, new user trainings scheduled, competency-based learning design trainings (see CIDT website and emails); new MOOC LMS (CourseSites) available; many trainings to be made available online

## Website

- Documents will be uploaded to Bb DEC course and website following meeting

## Online Pedagogy

- Quality Matters Applying the Rubric Certification, April 10, 2014, M203, 9am-4pm - Kay Daigle, F2F Trainer
  - Please let faculty know of the time and date
- Oklahoma Quality Summit, April 25, 2014 - see document in Bb course and email forwarded to DEC
- Faculty Satisfaction Survey - need council members to create in Google Forms
  - Jim Speers
  - Christala Smith
  - Dan Moore
- Online reciprocity agreements (NC-SARA) - emails forwarded to DEC and available in Bb
- Echo360 Lecture Capture - email forwarded to DEC and available in Bb

## Old Business

- Student Satisfaction Survey aligning with Quality Matters Rubric
- DEC Members for 2014-15 - please let Aaron know or have your department chair contact Aaron with changes

## New Business

- Proposed online course fee changes - current varied technology fees to be replaced with a \$75.00 fee
- Panopto Demo - Rob Toe [panopto.com](http://panopto.com)
  - Rob Toe, Regional Accounts Manager, Panopto, Inc.
  - o: +1 412.368.9238
  - o: +1 800.931.5036 x205
  - e: [rtoe@panopto.com](mailto:rtoe@panopto.com)

# Meeting Attendees

NAME	STATUS
Paula Smith Allen	Regrets
James Britton	Absent
Kay Daigle	Present
Dakota Elkins	Absent
Steven Emge	Present
Karl Frinkle	Present
Alistair Maeer	Regrets
Shannon McCraw	Absent
Josie Mendenall	Present
Dan Moore	Present
Mike Morris	Present
Sharon Morrison	Present
Nick Nichols	Present
Rhonda Richards	Present
Christala Smith	Present
Stevenson Smith	Absent
Jim Speers	Present
Hallie Stephens	Present
Jerry Stout	Present