

**Minutes
Online Learning Council
October 18, 2010**

Members Present: Dr. Paula Allen, Dr. James Britton, Dr. Steven Emge, Dr. Karl Frinkle, Dr. Gerrie Johnson, Dr. Brad Ludrick, Dr. Rich Pearlstein, Dr. Bob Stevens, Ms. Ellen Hendrix (non-voting), Dr. Aaron Adair, Dr. Hallie Stephens, Ms. Kate Plunkett (non-voting), Dr. Nick Nichols, and Dr. Linda Kallam (non-voting)

Members Absent: Dr. Kay Daigle, Dr. John Topuz, Dr. Doug McMillan (non-voting), Mr. Dan Moore (non-voting), Dr. Bryon Clark (non-voting).

The meeting was called to order at 3:00 pm.

Dr. Kallam related to the council that additional documentation and minutes for future OLC meetings will be posted in the OLC Blackboard course.

Minutes from September 20 were discussed. A motion was made that the following members of the OLC be noted on the September 20 minutes as non-voting members of the OLC: Ellen Hendrix, Dan Moore, Kate Plunkett, Dr. Doug McMillan, and Dr. Bryon Clark.

A motion was made by Dr. Gerrie Johnson to approve the minutes, as amended. Dr. Steven Emge seconded the motion. The minutes (as amended) from September 20, 2010 were approved.

A list of all current faculty members holding Online Certification was distributed and discussed. Updates on members requesting alternative certification were also discussed.

A report from Ms. Kate Plunkett regarding a new library service "Libguides" was discussed. Ms. Plunkett related the features of this new service, and how it could be accessed in the library. The establishment of a CIDT workshop illustrating the features of "Libguides" was discussed and suggested.

The procedures and options available to faculty who did not receive Online Certification were discussed.

The availability of the Online Classroom and Faculty Focus periodicals to all faculty on campus were discussed.

Mrs. Ellen Hendrix discussed the University's upcoming adoption of the Blackboard Enterprise system, and its ramifications for all faculty teaching online. This discussion included future faculty and student training, support, and course migration to the new system. Dr. Aaron Adair discussed an online advertising solution to assist in offsetting costs for the new Blackboard Enterprise system, both at SOSU and other schools. Mrs. Hendrix related details regarding the contract that SOSU had purchased, and additional features in the areas mentioned above for the Enterprise system (including student security and verification features).

Dr. Kallam related a message from Mr. Dan Moore for the council that wireless access would soon be available in student residence areas.

The approval of a newly created Online/Blended course was discussed: HPER 5703: Sports Nutrition. A motion to approve the course as submitted was made by Dr. Brad Ludrick. The motion was seconded by Dr. Gerrie Johnson. Discussion regarding the approval of the course occurred next, including the design and use of course rubrics. The course was approved with a unanimous vote.

Dr. Kallam related the results of Fall 2009 and Spring 2010 Course Evaluations. Hardcopies of these results were distributed to the Council. Discussion as to exactly what individual faculty and staff positions on campus should receive these evaluations also ensued. Dr. Kallam related that Dr. Doug McMillan had approved the current distribution process for these results.

Dr. Kallam next discussed the OLC's Mission, Model and Goals, and distributed hardcopies of these to the council. Dr. Kallam related that she wished the members of the Council to examine these and ensure that they were appropriate for the Council's current functions. Dr. Kallam indicated that the results of the Council's examination of these issues would be discussed again in the Spring Semester.

Dr. Kallam next discussed the possible implementation of a Faculty Satisfaction Survey. Dr. Kallam mentioned that she would post materials relating to this Survey in the OLC Blackboard course for members of the Council to discuss as soon as possible.

Dr. Kallam related a request from Dr. McMillan to the council to clarify and/or change its policies for examining and approving various features of the Universities online education (in anticipation of HLC certification). This clarification and/or change of policies relating to the council included examining how the OLC should include IETV education within its responsibilities; the definition of blended courses as they relate to IETV; the costs of blended courses vs. IETV courses for students; and the definitions of distance and correspondence courses. Following discussion of these issues by the council, Dr. Kallam volunteered to provide a report to Dr. McMillan with the Council's opinions. Additionally, technological problems experienced by faculty who have utilized IETV were then discussed, as well as developing possible alternatives to utilizing IETV. Finally, Dr. Kallam discussed developing a possible list of Best Practices for including IETV within the Council's responsibilities

The meeting was then adjourned.