

Distance Education Council  
October 23, 2012  
3:00 pm  
R300

Attending: Aaron Adair, Paula Allen, James Britton, Kay Daigle, Steven Emge, Karl Frinkle, Ellen Hendrix, Shannon Hutcherson, Alistair Maeer, Mike Morris, Nick Nichols, Jerry Stout, Kathryn Plunkett  
Not Attending: Vivian Guarnera, James Knapp, Josie Mendenall, Dan Moore, Jerry Polson, Rhonda Richards, Stevenson Smith

Welcome – Aaron Adair

Guests: Wayne Williamson, Bryon Clark

IT Update – Dan Moore (Wayne Williamson)

ODLA Conference in November – [www.odla.org](http://www.odla.org)  
R100 Remodel Project – furniture being purchased; hope to be ready by beginning of next semester

CIDT Update – Ellen Hendrix

Bb Workshops for October went very well  
Handouts posted on Faculty Support page from Bb Login Page

Library Technology Update – Kate Plunkett

Winding up library courses tutorials for College Success classes  
Assessing online library resources with Survey Monkey

*Distance Education Website – Shannon Hutcherson*

Other university DE pages researched and based on those models, the DE website is being updated and hope to go live before Thanksgiving

Distance Education Updates – Aaron Adair

*Course Evaluations for Distance Education Courses Task Force Update* – form created in Google Docs; Dan believes he can put it in CampusConnect; should take care of duplicate submissions; updates will be mailed; will be available by the last week of classes November 26

*Distance Education Annual Report – Asst. VP. Clark*

DEC members are asked to consider ways of “telling our story” via data,

surveys, course evaluations, narratives, Quality Matters, etc., as well as within TaskStream by mapping traditional F2F courses to ones delivered online as well:

Questions:

How do we plan for distance education offerings?

What is the role distance education plays in the institution?

Financial planning and budgeting?

Curriculum instruction and design?

Institution and faculty support?

Student support and identity protection?

Demonstration of institutional progress (mode of delivery, outcomes, D/F/W rates)?

Graduation rates? Placement rates vs. F2F graduates?

Information from each department concerning Distance Education courses should be submitted to Dr. Clark

*Quality Matters Training Workshop Update (Schedule)* – November 15  
10:30 am – 4:30 pm; leave SE in Van at 8:30 am behind Admin Bldg.  
Return 6 pm. Lunch on your own.

*QM Student Bill of Rights* –

<http://www.youtube.com/watch?v=2mDbSvqBvR8&feature=plcp>

Other –

*HLC Update and Reporting Information* – Asst. VP. Clark

50% of a program delivered online (including Gen Ed and Minor) is now considered an online degree program. 92% of our programs at SE are now considered online degree programs by the new HLC definitions F2F, Hybrid/Blended, IETV, Online classifications

Next Meeting: November 27, 2012 3 – 4 pm R300