

Distance Education Council
August 28, 2012
3:00 pm
R300

In Attendance: Aaron Adair, Kay Daigle, Alistair Maeer, Nick Nichols, Ellen Hendrix, Jerry Stout, Karl Frinkle, James Britton, Paula Allen, Mike Morris, Kate Plunkett, Austin Harman, Shannon Hutcherson, Steve Smith, Jamie Knapp, Steven Emge
Not Attending: Dan Moore, Jerry Polson, Josie Mendenall, Vivian Guarnera

Welcome – Aaron Adair

- Introduction of new council representatives
 - Dr. Jerry Stout – Graduate Studies/EIL
 - Dr. Alistair Maeer – Social Sciences

IT Update – Dan Moore

- Austin Harman substituting for Dan Moore
 - Online calendar will go live in the next week
 - www.se.edu/calendar
 - Each department will have a representative to add content

CIDT Update – Ellen Hendrix

Bb Student Tutorial

- Implemented by Ellen Hendrix from the DEC subcommittee
- Features explained including browser/hardware check, navigation, dashboard features, and assignments
- Handout distributed with statistical information
- 99% of student comments on the Bb Student Tutorial are positive

Bb Mobile app for smartphones will no longer be free after mid-September
Fall Bb Workshops start late September-early October

Library Technology Update – Kate Plunkett

6,000 users in the content area in the first week of classes

E-Librarian

- embedded in 2 courses so far
- available for help by phone, chat, or email

Distance Education Updates – Aaron Adair

HLC Distance Delivery (see email attachment)

- 20 page narrative provided to HLC to explain distance education at SE and how our current distance delivery formats comply or are near compliance with new HLC standards
- Panel review will determine whether a site visit will occur in the near future

or if the visit is unnecessary until the scheduled university site visit in 2014

Quality Matters/Distance Delivery Certification (see email attachment)

- Oklahoma Consortium
- Rubric Workshop (Instructor Certification) to be held
- Peer Reviewer Certification process:
<http://www.qmprogram.org/professional-development/courses/irt>

Online Course Mentor/DEC/QM Peer Review Certification

- As needed, members of DEC may be asked to be enrolled as a mentor for newly certified instructors in the first semester of delivering an online course at SE.
- As QM becomes more integrated at SE, more

Yammer

Other –

Next Meeting: September 25, 2012 3 - 4 pm R300