

Distance Education Council  
September 25, 2012  
3:00 pm  
R300

In Attendance: Ellen Hendrix, Kay Daigle, Shannon Hutcherson, Dan Moore, Jamie Knapp, James Britton, Karl Frinkle, Mike Morris, Rhonda Richards, Jerry Stout

Not In Attendance: Kathryn Plunkett, Steven Emge, Nick Nichols, Vivian Guarnera,

Welcome – Aaron Adair

Introduction of New Member – Rhonda Richards (CIS)

IT Update – Dan Moore

*SE did not receive the Title III Grant for technology this year (92.2 out of 102.2 score).*

*Plans still in effect to rewire the library for more disbursed groups throughout the library*

*[www.se.edu/events](http://www.se.edu/events) (new calendar)*

*CampusConnect v.4 coming soon*

*CampusConnect history of reports are more readily available*

*New Financial Aid statements program is available*

*HR program for payroll is now up and running*

*SE is working with AT&T to add a new cell tower to enhance reception near the BCM parking lot*

CIDT Update – Ellen Hendrix

*Reorganized Bb Support Pages (linked from the Bb login page), making more user-friendly and correcting broken links*

*Course Request Form and Workshop Form redesigned---it also includes the Captcha box, requiring a code to prevent spam*

*Added a page for Faculty Workshop Handouts and video clips, if applicable*

*7 workshops scheduled for October*

*Wikis, SMART Board video lectures, Course Cartridges 101, SMARTBoard basics, Under-utilized features of Bb, Safe Assign*

## Library Technology Update – Kate Plunkett

(presented by Shannon Hutcherson)

*We continue to focus on and develop the Library Orientation on Blackboard. When I checked last we had almost 10,000 hits on the course. We are also adding many great subject guides for distance and face-to-face students. Our time in the fall centers on library instruction but we continue to look for ways to offer the same or equal instruction to our DE students. We will soon be offering a new chat option for students to send real-time questions via the internet.*

## Distance Education Updates – Aaron Adair

Website Redesign (Shannon Hutcherson)

*Shannon is working with Cody Wood on analytics for the website and update information on IETV.*

Quality Matters Training Workshop Update –

*Workshop to be held from 10:30 am – 4:30 pm on November 15 at McAlester campus. Transportation provided. All are welcome to attend and complete certification. Please see Aaron to sign up.*

*Links to various trainings and certifications:*

QM Rubric Workshop (APPQMR): \$2800 (Face-to-Face training for up to 25 participants) OR \$200 (Online Training per person)

<http://www.qmprogram.org/professional-development/courses/appqmr>

QM Peer Reviewer Course (PRC): \$150 (Online training per person - anticipating 2-4 annually)

<http://www.qmprogram.org/professional-development/courses/prc>

QM Institutional Representative Training (IRT): 2 Reps are FREE with subscription

<http://www.qmprogram.org/professional-development/courses/irt>

In addition, there are opportunities to attend the annual QM Conference:

<http://www.qmprogram.org/4th-annual-conference>

There are also special training workshops as well:

Build Your Own Online Course: \$1200 (Face-to-Face workshop for up to 20 participants) OR \$150 (Online workshop per person)

<http://www.qmprogram.org/professional-development/courses/byoc>

Build Your Own Blended Course: \$1200 (Face-to-Face workshop for up to 20 participants) OR \$150 (Online workshop per person)

<http://www.qmprogram.org/professional-development/courses/bybc>

Improving Your Online Course: \$1200 (Face-to-Face workshop for up to 20 participants) OR \$150 (Online workshop per person)

<http://www.qmprogram.org/professional-development/courses/iyoc>

## Course Evaluations for Distance Education Courses (Bb)

*What steps should we take to implement?*

1. *Blackboard Survey*
2. *Survey Monkey*

*Format?*

1. *Bb Assignment in Bb (more secure)*
2. *Online Survey (less secure)*

*Delivery Method?*

1. *Blackboard*
2. *CampusConnect*

*Have instructors add surveys into their online courses using Bb*

*Survey in Survey Monkey add to Campus Connect*

*Check with Cody Wood similar to Diversity Survey in CampusConnect*

*Subcommittee to Investigate options: Ellen Hendrix, Dan Moore, and Rhonda Richards. Will report back at next meeting.*

Other –

DEC Fall Report

Homework: think about HOW students use technology and WHAT devices you see in your classes and around campus.

Next Meeting: October 23, 2012 3 - 4 pm R300