

**Annual Security
and
Fire Safety Report**

2022



**Southeastern Oklahoma
State University**



The purpose of Southeastern Oklahoma State University's Annual Security Report is to keep all members of the university community informed about safety and security policy, resources, and statistics. There is no higher priority at Southeastern than the safety and security of our students, faculty, staff, and campus community. I remain committed to investing in key personnel and resources to ensure that Southeastern's Durant Campus and McCurtain County Campus remain among the safest in the State of Oklahoma.

This critical endeavor is a shared responsibility that requires not just a well-trained and highly-skilled Campus Police Department, but also vigilance and awareness on the part of every member of our shared space. Technology such as the SE-Alert system, and training platforms such as *SafeColleges* are fundamental elements of a comprehensive strategy to protect our students.

Remember: *if you see something, say something*. Responding to suspicious behaviors, concerning messages, strange packages or mail deliveries, and threatening or harassing conduct is most productive if it is immediately reported and promptly investigated. I urge every member of our campus community to take responsibility for the safety of each other by being proactive.

Thomas W. Newsom

A handwritten signature in dark ink, appearing to read "T. Newsom", written in a cursive style.

President

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REPORTING

CAMPUS POLICE SERVICES

The Southeastern Oklahoma State University Police Department's purpose is to provide a safe environment for the University community, to protect life and property, and to investigate crimes and accidents. Campus Police furnish information and assistance to support and promote the institutional programs. Officers maintain protective patrols to deter and detect crime, to detect fire and safety hazards, and to prevent traffic accidents and congestion. They also establish and maintain effective crime prevention programs, and enforces University regulations, local and state laws.

The Southeastern Oklahoma State University Police Department is available 24 hours a day, 365 days a year. They are present on the Campus for the safety and protection of all. Southeastern's Campus Police Officers pride themselves on their ability to respond to your need, from assisting when you lock your keys in your car to responding to a criminal offense. If you ever ask yourself the question, "should I call the police?"; You should call and allow them to assist you.

The goal of Southeastern Oklahoma State University's Police Department is to maintain a safe and secure campus, for everyone to enjoy their college experience, and feel secure enough to take advantage of all that college life has to offer. Therefore, if you are not participating in activities or avoiding places, persons, or situations on campus, you are not taking full advantage of your collegiate experience. It is this department's mission to ensure that each of you feel as safe on campus as you do at home. Call if you find yourself avoiding any campus activities. Campus Police will work hard to make this campus accessible and safe for everyone.

Campus Police Officers have complete Police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving University rules and regulations are committed by a University student, the campus police may also refer the individual to the Student Conduct Coordinator. Campus Police also maintain working relationships with the Durant Police Department, Bryan County Sheriff Department, Calera Police Department, and Choctaw Nation Tribal Police, which allows for cooperation in enforcement activities. Campus Police are cross deputized with Choctaw Nation Tribal Law Enforcement and may arrest tribal members who have committed crimes within Campus Police jurisdiction or when acting in mutual aid in other jurisdictions.

The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at the Bryan County District Court. Campus Police personnel work closely with Local, State, and Federal police agencies and have direct radio communication with the City of Durant Police Department and Bryan County Sheriff's Department. The Campus Police Department is also a part of the Bryan County 911 Emergency System. By mutual agreement with State and Federal agencies, our department maintains an NLETS terminal (National Law Enforcement Telecommunications Network). Through this system police personnel can access the National Crime Information Computer system as well as the Oklahoma Law Enforcement

Telecommunications. These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other Local, State and Federal law enforcement information.

Any University owned or leased property in outlying areas is patrolled jointly by both Campus Police and Durant Police.

MCCURTAIN COUNTY CAMPUS:

Southeastern's McCurtain County Campus (MCC) does not have a permanent full-time security presence in place, although security presence is commonly arranged throughout the highest-traffic times of day in the MCC facilities. Crimes may be reported to MCC Security or to the Director of the McCurtain County Campus in the front administrative offices. Security guards do not have the power of arrest similar to law enforcement.

ARDMORE CLASSES (UNIVERSITY CENTER OF SOUTHERN OKLAHOMA):

Southeastern's Ardmore classes are not instructed in the presence of a permanent full-time security presence. Crimes may be reported to the Ardmore Police Department or reported to the site coordinator.

NOTICE OF AVAILABILITY OF ANNUAL SECURITY REPORT

The Federal Student Right-to-Know, Crime Awareness and Campus Security Act, now cited as the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" and herein identified as the "Annual Security Report" or "Clery Report," requires institutions of higher education to annually prepare and publish a report concerning campus crime statistics and security policies. The report is distributed through appropriate publications, mailings, or computer networks to all current students and employees, as well as to all prospective students and employees upon request. The report contains annual specific campus crime and arrest statistics and campus policies and practices intended to promote crime awareness, campus safety and security.

This report is prepared by the Special Assistant to the President in conjunction with the Office of Student Conduct and Campus Police; copies may be obtained by visiting the Campus Police website:

<https://www.se.edu/public-safety/>

A copy of this report can also be obtained in person by contacting the Director of Emergency Management and Chief of Campus Police at the following:

301 W. University

Durant, OK 74701

Phone - (580) 745-2727 / Fax - (580) 745-7507

Email - dcook@se.edu

CRIME REPORTING

To report a crime in progress, a person, victim or witness can dial 911, use one of the outside emergency telephones or call one of the listed Police telephone numbers in this document. Any method will trigger the response of police, fire, ambulance or other first responders.

Additionally, the victim of a serious crime can request support personnel, such as ministers and rape crisis or domestic violence counselors, during or after reporting the incident. Crime victims may be eligible for funds through victims' compensation laws administered by the local district attorney's office. A daily log of campus crimes is kept and maintained at Campus Police HQ, and can be inspected by the public during regular business hours.

Prompt reporting of criminal activity to the police enables a quick response, a timely warning, and a safer campus for everyone.

If you are the victim of a crime or a witness to one, you should do the following:

1. Call the police immediately: Dial 911 for emergencies (off the main Durant campus) or call 580-745-2727 or 2911 for Campus Police if you are on the Durant Campus.
2. Obtain a description: Attempt to obtain a description of the offender(s), including gender, age, race, hair, clothing and distinguishing features. Also attempt to obtain a description and license number of any vehicle(s) involved. Note the direction of travel of any offender(s) or vehicle(s) and report these to the police.
3. Preserve the crime scene: Do not touch any items involved in the incident. Close off the area of the incident, and do not allow anyone in the crime area until police arrive.

SE Alert

The SE Alert System is an emergency alert system that is designed to notify faculty, staff, students, and others who install the app of emergencies that warrant immediate notification. The system uses SMS text messages, automated phone calls, voice mails, smartphone-app-based alerts, emails, social media updates, and web-site updates to send emergency alert messages to Southeastern's faculty, staff, students, and others.

Students, faculty, staff, and others can improve their interaction with our alert system by downloading the CampusShield app from their phone service provider's app-store. The CampusShield app, which requires location services to be activated on the phone, provides an immediate method of alerting emergency services with an in-app "GET HELP" button automatically calls emergency services. By downloading and making an account on the app, individuals can access a campus map, access a non-emergency reporting tools, access emergency procedures for the University, and update their contact information so that they receive SE Alerts to their most up-to-date phone numbers and email addresses.

Website - <http://www.se.edu/sealert/>

CRIME DISCLOSURE

University policies and procedures require the publication of annual crime statistics. Included in this report are crimes reported to the Campus Police Department and other campus officials, including University Counseling Services, Residential Life, and Student Conduct Services, and local law enforcement. Crime statistics are collected from uniform crime reporting Police Reports prepared by Campus Police Officers, Maxient Student Conduct System Reports, reports from Campus Safety Authorities and from local Law Enforcement Agencies and site-specific directors or coordinators.

The crime and arrest statistics reported are those that occurred within the jurisdictional boundaries of campus. They do not include off-campus private housing, which are within the Durant Police Department jurisdiction. Southeastern Oklahoma State University does not report crime and arrest statistics for fraternities and sororities although they are within the jurisdictional boundaries of Durant, Oklahoma. Crimes occurring on public property immediately adjacent to campus are also reported when available.

CONFIDENTIAL CRIME REPORTING

Confidential reporting of crimes is allowed at Southeastern Oklahoma State University. If, for a personal reason, a person does not wish to report an on-campus crime or suspected crime to the police, that person may anonymously report it by utilizing the Silent Witness Report Form located on the Public Safety website:

<https://www.se.edu/public-safety/report-a-safety-hazard-or-concern/>

Student Conduct reports may be submitted through the Maxient system by clicking on the following link: <https://cm.maxient.com/reportingform.php?SoutheasternOKStateUniv>

CAMPUS SECURITY AUTHORITIES

While not defined in statute, regulations provide that CSAs include: campus police or security department personnel; individuals or organizations identified in institutional security policies; and individuals with security-related responsibilities. The definition at § 668.46(a)(iv) states that a CSA also includes an official “who has significant responsibility for student and campus activities.” Information about crimes are collected from CSAs in real time, over the course of the academic year, per their reporting obligations. Information in reports by CSAs are reviewed by the Special Assistant to the President for Compliance to determine if the information qualifies for inclusion in annual crime statistics for this Annual Report. Data collection also takes place via solicitation of crime statistics from police agencies with jurisdiction on or around University campus property, non-campus property, and public property adjacent to University spaces.

DESIGNATED CAMPUS SECURITY AUTHORITIES

The following individuals are designated Campus Security Authorities:

- Campus Police
 - Director of Emergency Management and Campus Police/all University Police Officers.
 - Chief of Environmental Safety and Health
- Athletic Department
 - Athletic Director/Assistant Directors
 - Head Coaches
- Residence Life & Housing
 - Director
 - Hall Directors
 - Other Professional Staff
- Other
 - VP of Student Affairs
 - Director of Student Activities
 - Director of Student Conduct, Rights & Responsibilities
 - Title IX/EEO Coordinator
 - Director of the McCurtain County Campus
 - Coordinator of the Ardmore program site and other locations.
 - Vice President of Academic Affairs
 - Coordinator of Special Events

TIMELY WARNING POLICY

To help prevent crimes or serious incidents, Campus Police, in conjunction with other departments on campus, issue timely warnings to notify University community members about crimes or other serious incidents in and around the community. If a situation arises that, in the judgment of the President and or executive team, would be considered an ongoing or continuing threat, a campus-wide warning will be issued. The warnings will be issued by email, text and telephone call by utilizing the SE Alert System. In the case of an emergency, the emergency

council will have the sole authority for issuing timely warnings. Campus Police will cooperate with local law enforcement in collecting information that may warrant a timely warning.

The purpose of timely warnings is to provide the University community with information relevant to their safety. Anyone with information warranting a timely warning should report the circumstances to the Director of Emergency Management and Chief of Campus Police (745-2727), the University President (745-2500), or the Director of Communications (745-2731)

MISSING STUDENT NOTIFICATION

Pursuant to the Clery Act, Southeastern has implemented protocols to ensure that all reasonable and proper steps are taken in the event a student is discovered to be missing. The purpose of this policy is to establish procedures for the university's response to a report of missing students, as required by the Higher Education Opportunity Act of 2008. This policy applies to students who reside in on-campus housing. Any person (student, staff or faculty) believed to be missing from the campus unexpectedly shall be immediately reported to the Southeastern Campus Police Department.

For purposes of this policy, a student will be considered missing, if a roommate, classmate, faculty members, family member or other campus person has not seen the student in a reasonable amount of time. A reasonable amount of time may vary with the time of day and information available regarding the missing person's daily schedule, habits, punctuality, and reliability. Individuals will be considered missing immediately, if their absence has occurred under circumstances that are suspicious or cause concerns for their safety. If the initial report that a person is missing is made to a department other than the Southeastern Campus Police Department, the employee receiving the report will ensure that the Southeastern Campus Police Department is contacted immediately.

The Southeastern Campus Police Department will conduct an initial investigation to determine if the person appears to be missing, or has simply changed his/her routine unexpectedly, and whether or not there is a reason to believe the person is endangered. Once a determination is made that a student living in on-campus housing is missing, the institution will notify local law enforcement of the situation within 24 hours. This applies to any missing student who lives in on-campus housing regardless of age or status, and regardless of whether he or she registered a confidential contact person.

The Southeastern Campus Police Department will check student's log in records, dining records, class schedules, interview fellow students, faculty and residence hall staff, and use other methods to determine the status of a missing person. From this initial investigation, the scope will continue to expand to make attempts to determine the location of the person reported missing to assure they are safe.

Should the Southeastern Campus Police Department not be able to locate a person reported missing within twenty-four (24) hours of the report, the Southeastern Campus Police Department would then notify the person's designated emergency contact.

On-campus students have the option of identifying a person of their choice to be contacted in the specific case they are determined missing. The contact will be noted on their student housing contract filled out annually and on the Resident Emergency Contact Information sheet filled out when checking into the residence halls.

Students should be sure that this contact knows how to reach the student in case of emergency, and have a general idea of the student's general daily routine and any travel plans. This person should be someone you trust to aid officers in determining your whereabouts, or verifying that further investigation and/or entry into national missing persons databases is warranted.

The person you designate and their contact information shall be considered confidential, will be kept separately from the general emergency contact, and is only to be accessed by University officials after the student has been reported missing. If no separate emergency contact is identified, a parent or guardian as listed in the university records will be contacted.

NOTE FOR STUDENTS UNDER AGE OF 18 AND NOT EMANCIPATED: For any student under the age of 18 who is not emancipated, the university must identify a custodial parent or guardian not later than 24 hours after the time the student is determined to be missing, in addition to notifying the additional contact person designated by the student. For any situation in which a missing person is believed to be endangered, this notification will be made as early as possible while officers are continuing to investigate.

Additional Missing Persons Information:

In regard to Missing Persons reports, the information that is registered by the student will be confidential (assuming no FERPA release has been filed), and the information will only be accessible to authorized campus officials and it will not be disclosed, except to law enforcement personnel in the furtherance of a missing person investigation.

SAFETY AND PREVENTION

EMERGENCY RESPONSE AND EVACUATION PROCEDURES STATEMENT

Southeastern Oklahoma State University conducts an annual test of the SE Alert to ensure that all systems are working properly. Durant Emergency Management conducts a monthly test of all storm sirens, on the 1st Thursday of each month, weather permitting.

When a Tornado Warning is Issued

Everyone will follow all directives given by emergency operations personnel and proceed with safety to the nearest shelter area. Everyone on campus has a responsibility during a tornado emergency. A list of these responsibilities are outlined below.

1. Faculty will inform their class of the shelter location and lead them there. Once safely in the shelter, the faculty member will take roll and note any unaccounted-for students.
2. Staff and employees will be led by supervisors to shelter locations. Once safely in the shelter, the supervisor or a designated employee will take a headcount and note any unaccounted-for personnel.
3. Visitors, students with no scheduled class and employees not in assigned shelters will check into the nearest shelter location and report to any Emergency Operations Manager. EOMs will make note of the visitors, students or employees.

If a storm is approaching, please be aware of any media warnings and upon sounding of the tornado sirens, you are to seek shelter immediately! There will be NO all clear siren notification by Durant/ Bryan County Emergency Management. The McCurtain County facility may not have audible storm sirens.

All other buildings—Take cover in the safest place possible (hallways, interior rooms, etc.) if you cannot reach a designated shelter.

For further reference, please go online to the Southeastern Campus Police & Safety website (<https://www.se.edu/financial-aid/wp-content/uploads/sites/44/2019/06/emergency-preparedness-plan12.pdf>) and click on the Emergency Preparedness and Crisis Management Plan.

Before an emergency strikes, take time to identify your safest place at home, at work and at school. Many people have survived strong tornadoes in a closet or small interior room without windows. Usually the safest place will be on the lowest floor in center of building. No place is guaranteed to be 100% safe.

Storm Evacuation Procedures

1. All Housing personnel in building are to fall into duty, whether scheduled or not, and assist in evacuation.

2. Noncomplying individuals will not be forcefully evacuated.
3. Residents are to go to Paul Laird Field under West Bleachers.
4. If time does not permit evacuation to Paul Laird Field, Residents are to take shelter against interior walls on the lowest floor possible and away from windows.
5. DO NOT USE ELEVATORS.

Earthquake Procedures

All employees and students should take immediate cover in the event of an earthquake.

1. Position yourself under a desk or in a doorway and cover your head.
2. Stay clear of windows, shelves and heavy objects.
3. If outdoors, move away from buildings, trees, utility poles, power lines and gas meters.
4. DO NOT USE ELEVATORS DURING EVACUATION AFTER AN EARTHQUAKE.
5. Once the tremor has passed, immediately evacuate the building and proceed to established rally points.

Bomb Threats

If you receive a bomb threat over the phone, remain calm and try to act courteous. If possible, get another person to listen on another extension. Take notes on the caller's threat, tone, voice, characteristics and background noise. If you are a university employee, complete the bomb threat checklist upon receiving a threatening call. Contact Campus Police immediately, and follow the directions of emergency operations managers who will initiate the University's Plan. At the McCurtain County Campus report these threats to a security guard or the Director.

Acts of Aggression

Southeastern Oklahoma State University has many potential aggressor targets. An attack on any one of these vulnerable areas could cause major damage to University property and widespread casualty situations. Emergency personnel must be prepared for the possibility of an act of violence against the campus population or property. All University employees and students are encouraged to report any suspicious behavior to the University Police for investigation. At the McCurtain County Campus report suspicious behavior to on-site police or the Director.

NOTIFICATION TO UNIVERSITY COMMUNITY ABOUT AN IMMEDIATE THREAT

If there is a confirmed emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the University community, the University will utilize some or all of the systems described under the *Timely Warning Policy* to communicate the threat to University community or appropriate segment of the community if the threat is limited to a particular building or segment of the population. Without delay, taking into account the safety of the community, the University will determine the content of the notification and initiate the notification system will be initiated unless issuing a notification will, in the judgment of the responsible authorities compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

MEDICAL EMERGENCIES

1. Do not move the patient unless his or her life is in danger.
2. Have someone stay with the patient until help arrives.
3. Call 911. Tell them your name, your exact location and a brief description of the problem. Do not hang up until told to do so.
4. Meet emergency personnel to guide them to the patient. If there are any locked doors between the patient and EMS, make efforts to open them for EMS arrival.

CAMPUS WIDE EMERGENCY RESPONSE

All University employees are required to complete NIMS training. Response training and testing is conducted frequently to ensure that all employees are aware of procedures. Southeastern Oklahoma State University holds current NIMS certification with the Department of Homeland Security.

CRIME PREVENTION - PERSONAL SAFETY

GENERAL PRECAUTIONS AND CRIME PREVENTION TIPS:

- | | |
|--|---|
| 1. Program the Campus Police Department's phone number into your cell phone (580-745-2727). Report any suspicious activity to the Campus Police Department immediately. Report suspicious activity at MCC to the Director. Report suspicious activity at the Ardmore site to the site Coordinator. | 2. Never take personal safety for granted. Always be aware of your surroundings. |
| | 3. Try to avoid walking alone at night. Request an escort from the Campus Police Department by calling 580-745-2727. (Applies to Durant campus only.) |

4. Limit your alcohol consumption and leave social functions that get too loud or too crowded, or that have too many people drinking excessively. Remember to call the Campus Police Department (580-745-2727) or the Durant Police Department (580-924-3737) for help at the first sign of trouble.
5. Use lighted walkways and thoroughfares, even if it means going out of your way.
6. Carry only small amounts of cash and keep purses, backpacks and money belts close to the body.
7. Do not struggle if someone attempts to take your property.
8. Never leave valuables (wallets, purses, books, calculators, laptops, etc.) unattended.
9. Carry your keys at all times and do not lend them to anyone.
10. Lock up bicycles and motorcycles. Lock doors and close windows when leaving your car.
11. Remember to lock the doors at your residence. Be certain that your door is locked to your residence when you go to sleep, and keep windows closed and locked when you are not at home.
12. Do not leave valuables in your car, especially if they can be easily noticed.
13. Engrave serial numbers or owner's recognized numbers, such as a driver's license number, on items of value.
14. Inventory your personal property and insure it appropriately with personal insurance coverage.

AT HOME, IN AN APARTMENT BUILDING, OR IN A RESIDENCE HALL:

1. Keep your room door locked when you are sleeping.
2. Never let unauthorized persons come into your room, enter residence halls, or enter apartment security doors. Always ask to see proper identification.
3. Never prop open inside or outside doors.
4. Do not hide keys outside your room or apartment. Do not put your name or address on your key rings.
5. Avoid working or studying alone in a campus building.
6. Never dress in front of a window. Close blinds or curtains after dark.
7. If you are awakened by an intruder inside your room, do not attempt to apprehend the intruder. Try to get an accurate description of the intruder and call the police.
8. Any suspicious activity should be reported to the Campus Police Department immediately.

WHEN DRIVING:

1. Park your vehicle in a well-lit and populated area.
2. Have your car keys in your hand when approaching your vehicle so you can enter quickly.
3. Scan the area before getting into your vehicle and always check underneath your car upon approach and in the rear seat for intruders before entering.
4. Lock your doors and keep windows rolled up whenever possible.
5. Drive on well-traveled and lit streets.
6. Never pick up hitchhikers.
7. If someone tries to enter your stopped vehicle, sound the horn and drive to a safe area.
8. If your vehicle breaks down, ask any person who stops to help to call the police. Do not allow any person access to you or inside your car. Roll down your window no more than an inch. Be aware that an accident may be staged to provide the other driver an opportunity to commit a criminal act.
9. Leave enough room between your car and the one ahead so you can drive around it if necessary.
10. Call ahead when driving to your home or apartment late at night and have someone watch you walk from your car to the residence.
11. Limit distractions such as cellphones.

While walking or jogging

1. Avoid walking or jogging alone, and try not to walk or jog after dark.
2. Avoid dark or vacant areas. Walk along well-lit routes.
3. Be alert to your surroundings. If you suspect you are being followed: Run in a different direction, go to the other side of the street and yell for help, or move quickly to a lighted area, a group of people, or an emergency phone.

SECURITY ESCORT SERVICE

Southeastern's Campus Police Department provides escort to and from buildings/vehicles to all Students, Staff and Faculty in the event that they are uncomfortable walking alone or if they feel threatened. Anyone on campus wishing to have an Office escort them should call the Campus Police Department at 580-745-2727 (on-campus ext. 2727) and provide their name, location and a contact number where the Officer may call if they cannot locate the person.

MCCURTAIN COUNTY CAMPUS AND ARDMORE SITE

Southeastern currently does not offer routine escort for safety purposes at the MCC facility or at the University Center of Southern Oklahoma.

NATURAL DISASTERS

The following information is a guideline to aid you in determining what action you should take in severe weather.

Tornado WATCH: Conditions are such that storms capable of producing a tornado may develop. When a tornado watch is declared by the national weather service, this is when the University's storm shelters will be unlocked and made active.

Tornado WARNING: Either a tornado has been sighted or it is highly probable that one will develop. A warning will be signaled by the storm warning sirens.

The University has sirens located on the Durant campus that will sound in case of a tornado warning. These sirens are tested on the **1st Thursday** of each month, weather permitting.

SEX OFFENDER REGISTRY

The Federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained.

Oklahoma law (Title 57, Sections 583-584) requires anyone required to register as a sex offender do so with both their local law enforcement (municipal or county) agency at their residence and also with the police or security department of any institution of higher education at which they are enrolled as a student (full-time or part-time), are an employee (full-time or part-time) or reside (or intend to reside or stay) on any property owned or controlled by the institution of higher education.

Information on any sex offender who works for, attends, or lives on property owned by the the Durant Campus can be found at the Campus Police Department (580-745-2727) / Durant Police Department (580-924-3737) or Bryan County Sheriff Department (580-934-3000).

You may also access the Oklahoma Sex Offenders Registry at the following link:
<https://sors.doc.ok.gov/ords/svorp/sors/r/sors/disclaimer>

or the National Sex Offenders Registry at the following link: <https://www.nsopw.gov/>

ALCOHOL AND DRUG AWARENESS

ALCOHOL AND DRUG POLICIES

Southeastern seeks to encourage and sustain an academic environment that respects individual freedoms and promotes the health, safety and welfare of its students, faculty, staff and visitors. These participants are expected to know and follow the applicable laws and all Southeastern rules and regulations. Each person is responsible for his/her own behavior. Southeastern enforces compliance with state law and alcoholic beverage laws on campus and at University-sponsored activities.

Student Conduct

In accordance with the Code of Conduct within the Student Handbook, the use, possession, manufacturing, distribution, and/or being under the influence of alcoholic beverages and/or low point beer, as defined by Oklahoma Law, on the campus or at any on-campus activity sponsored by or for a student organization or any other university sponsored activity for students is not permitted. The use, possession, manufacturing, distribution and/or being under the influence of controlled dangerous substances, or controlled substances as defined by Oklahoma law, except as expressly permitted by law and/or University policy is not permitted. The inappropriate use, misuse, or abuse of prescription or over-the counter medications is forbidden.

Student Sanctions

The violation of this student policy can result in reprimand, conduct probation, removal from residence halls, mandatory treatment or rehabilitation at the student's own expense, and can result in sanctions up to and including suspension or expulsion from the university.

Alcohol and Drug Abuse Education Programs

Southeastern Oklahoma State University's Drug and Alcohol Abuse Prevention Program has been developed to promote a drug and alcohol free campus and to prevent drug and alcohol abuse by the campus community. The plan is comprehensive and includes campus drug and alcohol policies, educational programs and resource information.

During the odd numbered years, Southeastern conducts a Biennial Review of our Drug and Alcohol Abuse Prevention Program. Information from various campus departments was gathered and a comprehensive review of educational programs, policies and findings related to drug and alcohol abuse prevention programs on our campus was conducted.

A complete copy of the most recent Biennial Review Report and Drug and Alcohol Abuse Prevention Programs a can be found at:

<https://www.se.edu/student-wellness/drug-and-alcohol-education/>

SEXUAL VIOLENCE

Southeastern Oklahoma State University takes acts of sexual harassment, which include sexual violence, extremely seriously. The following information, consistent with U.S. Department of Education Title IX guidance and regulations, provides details on the University response, resources, and remedies to sexual violence. The University hopes that you will help us in our efforts to maintain a safe and productive environment for all members of our community to live, learn and be successful by uniting as a community committed to ending sexual violence and sexual harassment.

Sexual harassment and sexual violence are forms of gender discrimination that are not tolerated at Southeastern Oklahoma State University. The University strongly encourages complainants to report all acts of gender discrimination. Additionally, students have the option of filing a formal complaint with the University as well as with the police. Please be aware that even if an individual chooses not to file a formal complaint, the university may take interim protective measures, such as changing academic schedules and housing arrangements.

Southeastern Oklahoma State University does not discriminate on the basis of race, color, national origin, sex, qualified disability, religion, sexual orientation, gender identity, veterans' status, genetic information or age in its programs and activities.

Where it is determined that sexual misconduct is more likely than not to have occurred, University conduct sanctions can include suspension or expulsion, or for employees, termination. Even if law enforcement and criminal justice authorities choose not to prosecute a particular incident, the University may still pursue the incident through the student conduct process. All student conduct processes are separate from law enforcement investigations. Instances where gender discrimination is not addressed through the student conduct system, the University still has the obligation under Title IX to take immediate action to eliminate the harassment, prevent its recurrence and address its effects, irrespective of formal legal processes.

DEFINITIONS

Sexual Harassment

Sexual Harassment – conduct on the basis of sex that satisfies one or more of the following

- i. A person acting on behalf of the RUSO or a member university in a position of authority conditioning the provision of any aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct (quid pro quo);
- ii. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the university's education program or activity;
- iii. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct that explicitly or implicitly affects an individual's employment, unreasonably

- interferes with an individual's work performance, or creates an intimidating, hostile, or offensive work environment;
- iv. Sexual assault as defined herein;
- v. Dating violence as defined herein;
- vi. Domestic violence as defined herein; or vii. Stalking as defined herein.

Examples of behavior that could be sexual harassment if sufficiently severe/pervasive and/or objectively offensive and unwelcome:

- Unwelcomed sexual flirtation, advances or propositions of sexual activities.
- Asking about someone else's personal, social or sexual life or about their sexual fantasies, preferences or history.
- Discussing your own personal sexual fantasies, preferences or history.
- Repeatedly asking for a date from a person who is not interested.
- Whistles, cat calls or insulting sounds.
- Sexually suggestive jokes, innuendoes or turning discussions into sexual topics.
- Sexually offensive or degrading language used to describe an individual or remarks of a sexual nature to describe a person's body or clothing.
- Calling a person a "hunk," "doll," "babe," "sugar," "honey," or similar descriptive terms.
- Displaying sexually demeaning or offensive objects and pictures.
- Making sexual gestures with hands or body movements.
- Rating a person's sexuality.
- Unwelcomed touching of a person's body including massaging a person.

Sexual Assault

Sexual Assault - an offense that meets the definition of rape, fondling, incest, or statutory rape:

- i. Rape – the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the other person;
- ii. Fondling – the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the other person, including instances where the other person is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity;
- iii. Incest – sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law;

iv. Statutory Rape – sexual

Stalking

Stalking – refers to one who engages in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or suffer substantial emotional distress.

- i. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- ii. Reasonable person means a person under similar circumstances and with similar identities to the victim.
- iii. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Domestic Violence

Domestic Violence – domestic violence is crime of violence committed by a:

- i. current or former spouse or intimate partner of the victim;
- ii. person with whom the victim shares a child in common;
- iii. person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner;
- iv. person similarly situated to a spouse of the victim under the domestic or family violence laws of Oklahoma;
- v. any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of Oklahoma.

Domestic violence is a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence can be physical, sexual, emotional, economic, or psychological actions, or threat of actions that influence another person.

Dating Violence

Dating Violence - dating violence is committed by a person who is or has been in a social relationship of a romantic or intimate nature with another person. The existence of such a relationship shall be determined based on consideration of the following factors:

- i. The length of relationship;

- ii. The type of relationship;
- iii. The frequency of interaction between the persons involved in the relationship.

Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

Consent

Consent - effective consent is informed, freely and actively given, using mutually understandable words or actions that indicate a willingness to participate in mutually agreed upon sexual activity. Initiators of sexual activity are responsible for obtaining effective consent. Silence or passivity is not effective consent. The use of intimidation, coercion, threats, force, or violence negates any consent obtained. Consent is not effective if obtained from an individual who is incapable of giving consent due to lack of consciousness, age, mental disability, or incapacitation due to the use of drugs or alcohol

Retaliation

Retaliation is any adverse action taken against a person because of that person's participation in protected activity. In accordance with the member universities nonretaliation policies, RUSO and the member universities strictly prohibit retaliation against any person for making any good faith report of discrimination, harassment, or sexual misconduct or for filing, testifying, assisting, or participating in any investigation or proceeding involving allegations of discrimination, harassment, or sexual misconduct. Any person who engages in such retaliation shall be subject to disciplinary action, up to and including termination, in accordance with applicable procedures. Any person who believes they have been subjected to retaliation is encouraged to promptly notify the Title IX Coordinator. The member university will promptly investigate all claims of retaliation.

DEFINITIONS UNDER OKLAHOMA LAW

Consent

The term "consent" means the affirmative, unambiguous and voluntary agreement to engage in a specific sexual activity during a sexual encounter which can be revoked at any time.

Consent CANNOT be:

1. Given by an individual who:
 - a. is asleep or is mentally or physically incapacitated either through the effect of drugs or alcohol or for any other reason, or
 - b. is under duress, threat, coercion or force; or
2. Inferred under circumstances in which consent is not clear including, but not limited to:
 - a. the absence of an individual saying "no" or "stop", or
 - b. the existence of a prior or current relationship or sexual activity.

Dating Violence

Not defined by Oklahoma law. However, violence against a person with whom the perpetrator is in a dating relationship is considered domestic violence, defined below. A dating relationship is defined as: a courtship or engagement relationship. For purposes of this act, a casual acquaintance or ordinary fraternization between persons in a business or social context shall not constitute a dating relationship.

Domestic Violence

Not defined in Oklahoma law. However, the criminal definition of domestic abuse is defined as: Any person who commits any assault and battery against a current or former spouse, a present spouse of a former spouse, a former spouse of a present spouse, parents, a foster parent, a child, a person otherwise related by blood or marriage, a person with whom the defendant is or was in a dating relationship as defined by Section 60.1 of Title 22 of the Oklahoma Statutes, an individual with whom the defendant has had a child, a person who formerly lived in the same household as the defendant, or a person living in the same household as the defendant shall be guilty of domestic abuse.

Sexual Assault

- A. Rape, or rape by instrumentation, as defined in Sections 1111, 1111.1 and 1114 of [Title 21], or
- B. forcible sodomy, as defined in Section 888 of [Title 21].

Rape (as used in the definition for “sexual assault” above):

- A. Rape is an act of sexual intercourse involving vaginal or anal penetration accomplished with a male or female who is not the spouse of the perpetrator and who may be of the same or the opposite sex as the perpetrator under any of the following circumstances:
 - 1. Where the victim is under sixteen (16) years of age;
 - 2. Where the victim is incapable through mental illness or any other unsoundness of mind, whether temporary or permanent, of giving legal consent;
 - 3. Where force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person;
 - 4. Where the victim is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit;
 - 5. Where the victim is at the time unconscious of the nature of the act and this fact is known to the accused;

6. Where the victim submits to sexual intercourse under the belief that the person committing the act is a spouse, and this belief is induced by artifice, pretense, or concealment practiced by the accused or by the accused in collusion with the spouse with intent to induce that belief. In all cases of collusion between the accused and the spouse to accomplish such act, both the spouse and the accused, upon conviction, shall be deemed guilty of rape;
 7. Where the victim is under the legal custody or supervision of a state agency, a federal agency, a county, a municipality or a political subdivision and engages in sexual intercourse with a state, federal, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim;
 8. Where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in sexual intercourse with a person who is eighteen (18) years of age or older and is an employee of the same school system; or
 9. Where the victim is nineteen (19) years of age or younger and is in the legal custody of a state agency, federal agency or tribal court and engages in sexual intercourse with a foster parent or foster parent applicant.
- B. Rape is an act of sexual intercourse accomplished with a male or female who is the spouse of the perpetrator if force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person.

21 Okla. Stat. § 1111

Rape by Instrumentation (as used in the definition of “sexual assault” above):

- A. Rape by instrumentation is an act within or without the bonds of matrimony in which any inanimate object or any part of the human body, not amounting to sexual intercourse is used in the carnal knowledge of another person without his or her consent and penetration of the anus or vagina occurs to that person.
- B. Provided, further, that at least one of the circumstances specified in Section 1111 of this title has been met; further, where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in conduct prohibited by this section of law with a person who is eighteen (18) years of age or older and is an employee of the same school system, or where the victim is under the legal custody or supervision of a state or federal agency, county, municipal or a political subdivision and engages in conduct prohibited by this section of law with a federal, state, county, municipal or political subdivision

employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim, consent shall not be an element of the crime.

- C. Provided, further, that at least one of the circumstances specified in Section 1111 of this title has been met; further, where the victim is nineteen (19) years of age or younger and in the legal custody of a state agency, federal agency or tribal court and engages in conduct prohibited by this section of law with a foster parent or foster parent applicant.
- D. Except for persons sentenced to life or life without parole, any person sentenced to imprisonment for two (2) years or more for a violation of this section shall be required to serve a term of post-imprisonment supervision pursuant to subparagraph f of paragraph 1 of subsection A of Section 991a of Title 22 of the Oklahoma Statutes under conditions determined by the Department of Corrections. The jury shall be advised that the mandatory post-imprisonment supervision shall be in addition to the actual imprisonment

21 Okla. Stat. § 1111.1

Forcible Sodomy (as used in the definition of “sexual assault” above):

- A. Any person who forces another person to engage in the detestable and abominable crime against nature, pursuant to Section 886 of this title, upon conviction, is guilty of a felony punishable by imprisonment in the custody of the Department of Corrections for a period of not more than twenty (20) years. Except for persons sentenced to life or life without parole, any person sentenced to imprisonment for two (2) years or more for a violation of this subsection shall be required to serve a term of post-imprisonment supervision pursuant to subparagraph f of paragraph 1 of subsection A of Section 991a of Title 22 of the Oklahoma Statutes under conditions determined by the Department of Corrections. The jury shall be advised that the mandatory post-imprisonment supervision shall be in addition to the actual imprisonment. Any person convicted of a second violation of this section, where the victim of the second offense is a person under sixteen (16) years of age, shall not be eligible for probation, suspended or deferred sentence. Any person convicted of a third or subsequent violation of this section, where the victim of the third or subsequent offense is a person under sixteen (16) years of age, shall be punished by imprisonment in the custody of the Department of Corrections for a term of life or life without parole, in the discretion of the jury, or in case the jury fails or refuses to fix punishment then the same shall be pronounced by the court. Any person convicted of a violation of this subsection after having been twice convicted of a violation of subsection A of Section 1114 of this title, a violation of Section 1123 of this title or sexual abuse of a child pursuant to Section 843.5 of this title, or of any attempt to commit any of these offenses or any combination of said offenses, shall be punished by imprisonment in the custody of the Department of Corrections for a term of life or life without parole.
- B. The crime of forcible sodomy shall include:

1. Sodomy committed by a person over eighteen (18) years of age upon a person under sixteen (16) years of age;
2. Sodomy committed upon a person incapable through mental illness or any unsoundness of mind of giving legal consent regardless of the age of the person committing the crime;
3. Sodomy accomplished with any person by means of force, violence, or threats of force or violence accompanied by apparent power of execution regardless of the age of the victim or the person committing the crime;
4. Sodomy committed by a state, county, municipal or political subdivision employee or a contractor or an employee of a contractor of the state, a county, a municipality or political subdivision of this state upon a person who is under the legal custody, supervision or authority of a state agency, a county, a municipality or a political subdivision of this state;
5. Sodomy committed upon a person who is at least sixteen (16) years of age but less than twenty (20) years of age and is a student of any public or private secondary school, junior high or high school, or public vocational school, with a person who is eighteen (18) years of age or older and is employed by the same school system;
6. Sodomy committed upon a person who is at the time unconscious of the nature of the act, and this fact should be known to the accused; or
7. Sodomy committed upon a person where the person is intoxicated by a narcotic or anesthetic agent administered by or with the privity of the accused as a means of forcing the person to submit.

21 Okla. Stat. § 888

Stalking

- A. Any person who willfully, maliciously, and repeatedly follows or harasses another person in a manner that:
1. Would cause a reasonable person or a member of the immediate family of that person as defined in subsection F of this section to feel frightened, intimidated, threatened, harassed, or molested; and
 2. Actually causes the person being followed or harassed to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

For purposes of this section:

1. "Harasses" means a pattern or course of conduct directed toward another individual that includes, but is not limited to, repeated or continuing unconsented contact, that would cause a reasonable person to suffer emotional distress, and that actually causes emotional distress to the victim. Harassment shall include harassing or obscene phone calls as prohibited by Section 1172 of this title and conduct prohibited by Section 850 of this title. Harassment does not include constitutionally protected activity or conduct that serves a legitimate purpose;

2. "Course of conduct" means a pattern of conduct composed of a series of two or more separate acts over a period of time, however short, evidencing a continuity of purpose. Constitutionally protected activity is not included within the meaning of "course of conduct";
3. "Emotional distress" means significant mental suffering or distress that may, but does not necessarily require, medical or other professional treatment or counseling;
4. "Unconsented contact" means any contact with another individual that is initiated or continued without the consent of the individual, or in disregard of that individual's expressed desire that the contact be avoided or discontinued. Constitutionally protected activity is not included within the meaning of unconsented contact. Unconsented contact includes but is not limited to any of the following:
 - a. following or appearing within the sight of that individual,
 - b. approaching or confronting that individual in a public place or on private property,
 - c. appearing at the workplace or residence of that individual,
 - d. entering onto or remaining on property owned, leased, or occupied by that individual,
 - e. contacting that individual by telephone,
 - f. sending mail or electronic communications to that individual, and
 - g. placing an object on, or delivering an object to, property owned, leased, or occupied by that individual; and
5. "Member of the immediate family", for the purposes of this section, means any spouse, parent, child, person related within the third degree of consanguinity or affinity or any other person who regularly resides in the household or who regularly resided in the household within the prior six (6) months.

21 Okla. Stat. § 1173

What to Do if You Are a Victim of Sexual Assault/Violence

1. Preserving Evidence: In order to best preserve evidence campus police/law enforcement officials should be contacted as soon as possible after an assault has occurred. If at all possible a sexual assault victim, who has the option of going for help at the nearest

emergency room, should not shower, change clothes or brush his or her teeth. Preserving evidence may be necessary to the proof of criminal domestic violence, dating violence, sexual assault, or stalking, or in obtaining a protective order. Victims are encouraged to call the campus police or local law enforcement to initiate a report and to help preserve evidence. It is up to the victim if prosecution is pursued.

2. If unable to get to the Emergency Room, get to a safe, secure place.
3. Report by one of the following options:
 - a. To report as a crime or emergency, notify Campus Police (580) 745-2911 and/or Durant or other local Police at 911.
 - b. To report to the University and/or to have University officials assist you in notifying law enforcement, contact one of the following resources:
 - i. Housing and Residence Life
 1. Main office: 580-745-2948 (use this # during regular business hours)
 2. Other Housing Contact: (580) 380-7460
 - ii. The Title IX Coordinator: 580-745-3090
 - iii. The Director of the McCurtain County Campus: 580-376-5498
 - iv. The VP of Student Affairs: 580-745-2080

If you are a student and prefer not to notify law enforcement or responsible University officials, you may access campus services from the University Counseling Center. Or you can call the Crisis Control Center at (580) 924-3000 or call another support agency or office. If you are an employee and prefer not to notify law enforcement or responsible University officials, you may contact the Crisis Control Center at (580) 924-3000. Additionally, employees can contact the National Sexual Abuse Hotline at 800-656- 4673. Please remember that reluctance or unwillingness to make a complete report to campus security and the police will make it difficult for either the police or the University to take appropriate action or safety measures; this includes reporting the dangers to the campus community.

Sex-Based Misconduct and Sexual Harassment Policy

This Policy applies to all campus community members, including students, faculty, staff, contractors, and visitors within the member university's control. It applies to conduct that occurs in an educational program or activity including locations, events, or circumstances over which the member university exercised substantial control over both the respondent and the context in

which the sexual harassment occurs, and also includes any RUSO or member university owned or controlled premises and buildings owned or controlled by student organizations officially recognized by the university. This Policy applies regardless of the sex, gender, gender identity, or sexual orientation of the parties. In accordance with regulations issued by the United States Department of Education, this Policy does not apply to conduct occurring against a person outside the United States or conduct that is not specifically addressed herein. 2 Alleged conduct reported pursuant to this Policy, whether or not the conduct constitutes a violation of this Policy, may violate other RUSO or university policies. The member university reserves the right to take disciplinary action for conduct reported under this Policy that constitutes a violation of any other university policy. If dismissal, suspension, or any other discipline of a faculty member or student is recommended as a result of a violation of this policy, the RUSO Title IX policy is the exclusive forum for such discipline and any appeals related thereto. The processes related to dismissal, suspension, or any other discipline set forth in RUSO policy Chapter 3 (Academic Affairs) and Chapter 4 (Student Affairs) and any related member university policies are superseded hereby and do not apply to faculty or students who have been found to have violated the RUSO Title IX policy and the discipline recommended as a result thereof. In the case of any conflict between the terms of the general policies of RUSO policy Chapter 5 and the RUSO Title IX policy, the terms of the RUSO Title IX policy shall prevail. Per the RUSO Title IX Policy, procedures for institutional disciplinary action in cases of alleged domestic violence, dating violence, sexual assault, or stalking shall be conducted by officials who receive annual training on issues related to domestic violence, dating violence, sexual assault, and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

INITIAL REPORTING

Distinction Between Report and Formal Complaint

This Policy distinguishes between reporting incidents of Sexual Harassment and filing a Formal Complaint regarding an incident of Sexual Harassment. Reporting incidents of Sexual Harassment informs the member university of the incident, allowing the member university to provide Supportive Measures to the Complainant and does not necessarily result in the initiation of the grievance process (as described in Section 4.03 of this Policy). Complainants who report incidents of Sexual Harassment will be offered individualized Supportive Measures. If a Complainant wishes to initiate the grievance process, they must file a Formal Complaint. when a student or employee reports to the institution that the student or employee has been a victim of dating violence, domestic violence, sexual assault or stalking, whether the offense occurred on or off campus, the institution will provide the student or employee a written explanation of the student's or employee's rights.

Reporting

All forms of sex-based misconduct should be reported to the member university, no matter the severity. RUSO's primary concern is safety; therefore, individuals should not be deterred from reporting for any reason, even if the use of alcohol or other drugs was involved. RUSO and the

member universities encourage those impacted by sex-based misconduct to talk to someone about what happened so they can receive support and the member university can respond appropriately. The member universities offer both confidential services and non-confidential reporting options, as outlined below. The University will provide, to any reporting party purported to be a victim, written notification (in a pamphlet or electronic communication) about existing counseling, health, mental health, victim advocacy, legal assistance, supportive measures, and other services available for victims both on-campus and in the community. The University will provide written notification to purported victims about options for, and available assistance in, changing transportation and working situations, in addition to academic and living situations – and notification that such supportive measures are available without a formal complaint being filed, or reporting to law enforcement.

Reporting to the University

i. **Confidential Reporting Options.** Confidential service options provide students and employees with the ability to confidentially share and discuss an incident of sex-based misconduct without the reporting party's information being shared with the member university. Please be aware that reporting to confidential services limits the member university's ability to respond to incidents. While these individuals are not required to report to the member university, they may have reporting or other obligations under state law, such as mandatory reporting to law enforcement in cases involving minors, imminent harm to self or others, or requirements to testify if subpoenaed in a criminal case.

a. **Professional Counselors.** Professional and licensed counselors who provide mental-health counseling (including those who act in that role under the supervision of a licensed counselor) are not required to report any information. Included in this category are counselors at the member university's Counseling Center, Psychological Services Clinic and those provided by the Employee Assistance Program.

b. **Member University Health Providers.** Member University health service providers are a confidential service option.

ii. **Non-Confidential Reporting Options.** Any person may report an incident, whether or not the individual reporting is the person alleged to be the victim of the incident. Reports may be verbal or in writing to the Title IX Coordinator or Deputy Title IX Coordinator:

Michael J. Davis, Title IX Coordinator
Russell Bldg. Rm 303
580-745-3090
mdavis@se.edu

Director of Student Conduct
Office for Student Affairs
Room 312 Glen D. Johnson Student Union
580-745-2364
lmccraw@se.edu

Other Options:

1. Filing a student misconduct report through the University's Maxient incident reporting system: <https://cm.maxient.com/reportingform.php?SoutheasternOKStateUniv>
2. Filing a "silent witness" report with Campus Police at the following link: <https://www.se.edu/public-safety/report-a-safety-hazard-or-concern/>
3. Downloading the CampusShield app on your iPhone or Android smartphone and filing an "iReport" with Campus Police.
4. Filing an anonymous tip with the Regional University System of Oklahoma through the RUSO Tip Line in EthicsPoint: <https://secure.ethicspoint.com/domain/media/en/gui/30756/index.html>

NOTE: Victims reporting violations of this policy should be aware that university administrators must issue immediate timely warnings for incidents reported to them that are confirmed to pose a substantial threat of bodily harm or danger to members of the campus community. The university will make every effort to ensure that a victim's name and other identifying information is not disclosed, while still providing enough information for community members to make safety decisions in light of the danger.

Investigation of a Formal Grievance

Process

Complainants may file a Formal Complaint with the Title IX Coordinator or the Deputy Title IX Coordinator. In order for corrective or disciplinary action to be taken against a RUSO or member university employee or student, it may be necessary for a signed Formal Complaint to be filed and for the Complainant to cooperate with the member university's investigative process. However, a Complainant alleging sexual harassment may be offered individualized Supportive Measures. A signed Formal Complaint can be provided to the Title IX Coordinator or Deputy Title IX Coordinator by mail, email, or in person. The Formal Complaint must include the specific allegations and name of the Respondent(s). Title IX Coordinators may proceed with Formal Complaints without a Complainant signing it. Universities are obliged to act when it receives "actual knowledge" of allegations of Sexual Harassment. Persons who believe they have been subject to prohibited Sex Discrimination or Sexual Harassment are encouraged to seek assistance, to directly report such conduct to appropriate supervisors, or to directly report such conduct to the Title IX Coordinator or Deputy Title IX Coordinator.

Upon receiving a Formal Complaint, the Title IX Coordinator or Deputy Title IX Coordinator will conduct an initial assessment and provide information about Supportive Measures. At the conclusion of the preliminary inquiry, the Title IX Coordinator will provide the Complainant

with information regarding the appropriate procedural process. The Complainant will be advised if the information discovered during the preliminary inquiry warrants proceeding with the grievance process as outlined in this Policy or if the allegations, if true, may constitute a violation of another member university Policy. If the information does not warrant proceeding under this Policy, the case will be dismissed under this Policy. After a Formal Complaint is received, if it is determined there is sufficient evidence to proceed with an investigation, a written notice and copy of the Title IX procedures will be provided to the Complainant and Respondent. The notice will detail the allegations, to include, if known, the identities of the parties, the date and location of the incident, and the specific alleged Policy violation(s). The notice will also state the Respondent is presumed not to be responsible until a determination of responsibility becomes final. The notice will advise both parties of their right to have an advisor of their own choosing.

Investigation Procedures

A trained investigator, or multiple trained investigators if necessary, will be assigned. The investigator(s) will conduct a fair, thorough and impartial investigation. The Respondent is presumed not responsible until a determination of responsibility is final. Both parties will have an equal opportunity to present facts, witnesses, and evidence to support their positions, with no restrictions on the parties' ability to discuss the investigation. Both parties will have an equal opportunity to attend any proceedings, along with their advisor. Reasonable efforts will be made to conduct interviews with all parties and relevant witnesses in a timely fashion. Upon conclusion of the investigation, the investigator will prepare a report summarizing their findings. The investigation report will be provided to the Complainant and Respondent. To confirm accuracy, both the Complainant and Respondent will have ten (10) business days to review the investigation report and provide feedback to the investigator about their account of information.

Agreement-Based Resolution Options

At any time after the filing of a Formal Complaint and but not less than ten (10) days prior to a live hearing, either party may request that the member university facilitate an informal resolution. Informal resolution is an available option when both parties voluntarily agree to participate and if the Title IX Coordinator agrees that informal resolution is appropriate given the nature of the allegations and the relationship of the parties. The member university's informal resolution process is facilitated by the Title IX Coordinator or designee. If the parties reach agreement during the informal resolution process, the facilitator will reduce the agreement to writing and present it to the Title IX Coordinator, who may approve or disapprove the agreement. An approved informal resolution agreement will be recognized as a binding agreement between the parties enforceable by the member university. Once the parties have entered into an approved informal resolution agreement, the grievance will be deemed resolved and may not be re-opened. If the non-requesting party declines to participate, chooses to withdraw from participation, or if informal resolution is not successful, the grievance process continues.

Hearing Procedures

Upon the conclusion of an investigation involving a RUSO or member university employee or student as a Respondent, the Complainant and Respondent will be notified in writing with the name and contact information of a panel of trained Decision Makers assigned to conduct a live hearing that will be recorded by audio or audio visual means. The Decision Maker shall consist of at least three (3) individuals one of which shall serve as the chair of the Decision Maker panel. The Complainant and Respondent will be provided the scheduled date, time and location of the hearing, as well as written information regarding the hearing process. Within ten (10) business days of receipt of the notification, both parties may provide the Decision Maker with the name and contact information of their Advisor for the hearing, supporting evidence and a list of witnesses. If either the Complainant or Respondent is unable or chooses not to name an Advisor, one will be selected by the member university's Title IX Coordinator for the respective party. At any time during the process, requests for extensions to provide information or to reschedule hearings may be made and approved by the Decision Maker in their sole discretion. 14 Any request for an extension must be in writing, no later than two (2) days prior to the applicable due date. All parties and Advisors will be notified of approved extensions in writing. If the Decision Maker determines that a Respondent violated this Policy, the possible sanctions range from a written admonishment or reprimand to dismissal from the member university.

At the beginning of the hearing, the Decision Maker shall set forth the rules of procedure for the hearing. The Decision Maker is allowed to question information provided by the parties, for relevancy, and ask questions before determining if the information provided is admissible. Each party is allowed a reasonable time to present their opening statement. The Complainant will present their case first in all phases of the hearing. Each party is allowed to ask relevant questions of their respective witnesses, followed by cross-examination by the other party's Advisor. Cross-examination must be conducted by the other party's Advisor. The parties may not under any circumstances conduct cross-examination. If necessary, a party will be allowed additional time for follow-up questions of their witness, followed by additional time for cross-examination by the other party's Advisor. The Decision Maker will determine whether questions asked during cross-examination by an Advisor are relevant. The Decision Maker may also ask questions of the parties and witnesses for clarification. The process will be repeated until all testimony is concluded. The standard of evidence to be used to make a determination is Preponderance of the Evidence.

Outcome

Following the hearing, the Decision Maker will issue a written determination, generally within five (5) business days. In the event circumstances require more time to issue a written determination, the Decision Maker will notify the parties. The written decision will include the following elements: i. the allegations made against the Respondent; ii. a description of the procedural steps undertaken, including notifications to parties, interviews and site visits, methods used to gather evidence, and hearings; iii. findings of fact that support the determination; iv. an

explanation regarding the result of each allegation, including a determination as to whether the Respondent did or did not violate this Policy as to each allegation; v. any disciplinary actions/sanctions against the Respondent, and any remedies to be provided to the Complainant; and vi. procedures and bases for appeal.

Appeal

A Complainant or Respondent may appeal in writing either a dismissal of a Formal Complaint or the Title IX Hearing Determination within ten (10) days of notification of such determination on the grounds set forth in Section 6.02. A Complainant or Respondent may appeal either a dismissal of a Formal Complaint or the Title IX Hearing Determination for the following reasons: a. A procedural irregularity occurred that affected the outcome of the matter; 16 b. New evidence that was not reasonably available at the time the Title IX Hearing Determination or dismissal was made, that could affect the outcome of the matter; or, c. The Title IX Coordinator, Deputy Title IX Coordinator, investigator(s), or Decision Maker had a conflict of interest or bias for or against complainants or respondents generally or the individual Complainant or Respondent that affected the outcome of the matter.

Interim Remedies/Supportive Measures

Supportive Measures – non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the Respondent before or after the filing of a Formal Complaint or where no Formal Complaint has been filed. Such measures are designed to restore or preserve equal access to the member university’s education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the member university’s educational environment, or deter Sexual Harassment. Supportive Measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures.

A Formal Complaint does not need to be submitted for Supportive Measures to be put in place. The member university will maintain confidentiality to the extent possible. Supportive Measures are non-disciplinary and nonpunitive measures that do not unreasonably burden the other party. Supportive Measures may include, but are not limited to:

- Assistance in reporting: Support in filing a complaint with the member university and/or the appropriate law enforcement agencies.

- No contact order: A no contact order can be put into place between the Complainant and the Respondent, to prohibit contact or limit contact between both parties through any means of communication, as well as prohibit others from making contact on their behalf.
- Safety measures: Coordination of any reasonable arrangements that are necessary for ongoing safety. This includes transportation arrangements or providing an escort.
- Work schedule adjustments: Assistance in changing on-campus work schedules, work assignments, supervisor responsibilities, or other work arrangements.
- Leaves of absence: A pre-approved defined period away from the work environment. (employees only)
- Living arrangements: Assistance in changing on-campus living arrangements to ensure a comfortable living situation.
- Academic arrangements: Assistance in adjusting academic schedules as well providing access to academic support services. (students only)
- Other supportive measures: Coordination of other reasonable arrangements to address the effects of the sex-based misconduct, including connecting individuals with counseling or health care.

Sanctions

The possible sanctions range from a written admonishment or reprimand to dismissal from the member university. Possible Sanctions Under This Policy:

- Warning.
- Customized Restrictions or Projects: Including but not limited to: letter of apology, presentation of a workshop, preparation of a research paper or project, social probation, community service, assessment or evaluation, counseling, no contact orders (may include restricted access to campus services/amenities/enrollment/facilities/etc.) , assigned a mentor/role model, required community/organizational involvement, restitution for damages, punitive fines, eviction from residence halls, loss of privileges (i.e. visiting privileges in housing or denial of access to computer or other campus services) prohibiting membership or leadership in campus organizations; or denial of participation in any official athletic or non-athletic extracurricular activity, including practices or travel; or withholding of official transcript or degree; or blocking from enrollment for a specified period of time; intervention program (may require a fee); or any combination of the above.
- Conduct probation: A student may be placed on conduct probation for a specified time frame. If a second violation occurs while a student is on probation, disciplinary action will be based on both charges. If the student has a Dean's disciplinary hold on the student records, it is removed at the discretion of the Conduct Officer.

- Suspension: A student may be suspended from the University for a definite period of time not less than the remainder of the current semester in which student is enrolled. The student who has been suspended may apply for readmission at the close of the period for which the student was suspended. A suspension hold will be placed on the student's transcript during the period of suspension.
- Expulsion: When a student is expelled, a record of this action will be noted on the student's transcript and it will be a part of the student's permanent record in the Office of the Registrar. A student who is expelled will not be allowed to re-enter the university.
- Degree revocation or rescission of credit.
- Employment suspension or termination.
- Emergency Removal: Applicable only to students and participants in a member university's educational program or activity, an emergency removal is a removal, either partially or entirely, of a student or participant from the member university or its educational programs and activities on an emergency basis when an individualized safety and risk analysis has determined an immediate threat to the physical health or safety of any student or other individual arising from the allegations justifies removal. The individualized risk assessment will be conducted by the appropriate member university personnel, in conjunction with the member university's team that assesses behavior (e.g. Behavioral Assessment Team) using its standard risk assessment procedures. A removed student will receive a written notice of the decision, which notice will include information about how the student may challenge the removal decision.

RISK REDUCTION AND BYSTANDER INTERVENTION

Do not confuse risk reduction tips for victim-blaming. The Federal Violence Against Women Reauthorization Act of 2013 and associated Department of Education Regulations on the Violence Against Women Act (34 CFR Part 688) requires institutions of higher education to provide risk reduction tips to the campus community. These tips are offered in the hope that recognizing patterns can help men and women to reduce the risk of victimization. Generally, an assault by a known offender will follow a four step pattern:

1. An individual's personal space is violated in some way. For example, the perpetrator may touch the victim in a way that does not feel comfortable.
2. If the victim does not express discomfort, the perpetrator may begin to view the victim as an easy target because she/he is not acting assertively.
3. The perpetrator may take the victim to a location that is secluded and where the victim is vulnerable.
4. The victim feels trapped or unable to be assertive and is raped or assaulted.

If you find yourself in an uncomfortable sexual situation, these suggestions may help you to reduce your risk:

- Make your limits known as early as possible.
- Tell a sexual aggressor "NO" clearly and firmly.

- Try to remove yourself from the physical presence of a sexual aggressor.
- Find someone nearby and ask for help.
- Take affirmative responsibility for your alcohol intake/drug use and acknowledge that alcohol/drugs lower your sexual inhibitions and may make you vulnerable to someone who views a drunk or high person as a sexual opportunity.
- Take care of your friends and ask that they take care of you.

If you find yourself in the position of being the initiator of sexual behavior, you owe sexual respect to your potential partner. These suggestions may help you to reduce your risk for being accused of sexual misconduct:

- Clearly communicate your intentions to your sexual partner and give them a chance to clearly relate their intentions to you.
- Understand and respect personal boundaries.
- DON'T MAKE ASSUMPTIONS about consent; about someone's sexual availability; about whether they are attracted to you; about how far you can go or about whether they are physically and/or mentally able to consent. If there are any questions or ambiguity, then you DO NOT have consent.
- Mixed messages from your partner are a clear indication that you should stop, defuse any sexual tension and communicate better. You may be misreading them. They may not have figured out how far they want to go with you yet. You must respect the timeline for sexual behaviors with which they are comfortable.
- Don't take advantage of someone's drunkenness or drugged state, even if they did it to themselves.
- Realize that your potential partner could be intimidated by you, or fearful. You may have a power advantage simply because of your gender or size. Don't abuse that power.
- Understand that consent to some form of sexual behavior does not automatically imply consent to any other forms of sexual behavior.
- Silence and passivity cannot be interpreted as an indication of consent. Read your potential partner carefully, paying attention to verbal and non-verbal communication and body language.

Bystander Intervention

Reducing instances of sexual assault and other gender-based misconduct must be a team effort, involving all members of the campus community. We must all take it upon ourselves to respond appropriately when we notice something inappropriate or dangerous. The following are positive options for bystander intervention:

- Notice the Incident. Bystanders first must notice the incident taking place. Obviously, if they don't take note of the situation there is no way they can help.
- Interpret Incident as Emergency. Bystanders also need to evaluate the situation and determine whether it is an emergency, or at least one in which someone needs assistance. Again, if people do not interpret a situation as one in which someone needs assistance, then there is no need to provide help.

- Assume Responsibility. Another decision bystanders make is whether they should assume responsibility for giving help. One repeated finding in research studies on helping is that a bystander is less likely to help if there are other bystanders present. When other bystanders are present responsibility for helping is diffused. If a lone bystander is present he or she is more likely to assume responsibility. Defeat this tendency by assuming responsibility and helping whenever you can safely do so, whether you are alone or in a group of bystanders.
- Attempt to Help. Whether this is to help the person leave the situation, confront a behavior, diffuse a situation, or call for other support/security.

Tips for Intervening: In a situation potentially involving sexual assault, relationship violence, or stalking:

- Approach everyone as a friend
- Do not be antagonistic
- Avoid using violence
- Be honest and direct whenever possible
- Recruit help if necessary
- Keep yourself safe
- If things get out of hand or become too serious, contact the police

AWARENESS EDUCATION

Southeastern Oklahoma State University takes acts of sexual violence and sexual harassment seriously. In an effort to educate students and comply with the Violence Against Women Act and the Office for Civil Rights federal guidelines, all students will be required to complete online training on sexual violence prevention. A hold will be placed on your account, which will affect enrollment for the subsequent semester, until the training has been completed. An email will be sent to students with instructions on this training.

Additionally, schedules for on-going educational programming on sexual violence for students, faculty or staff will be on the University website. Topics include but are not limited to sexual assault, sexual harassment, the conduct process for sexual misconduct, how to support a complainant, bystander intervention, prevention strategies and resources available for complainants.

Campus Prevention Education Related to Violence against Women

Student Health 101 Magazine is distributed monthly to our student body and contains articles that discuss relationship, assault and violence issues.

Green Dot Bystander Intervention program has been presented to faculty, staff, and students on campus since 2011. This program addresses how to decrease violence on our campus and in our community. A member of our counseling staff is trained to provide this service and takes it in to the classroom, special events, and other groups on campus.

Southeastern recommends completion of the “SafeColleges” sexual harassment and sexual violence training online module, accessible through each student’s Self Service account with the University, by every incoming student during their first semester at the University.

Friends of the Green Dot- These are students who have committed to be an active part of educating our campus community about bystander intervention.

Springapalooza is an event that happens the week before spring break every year in the Atrium of the Student Union during the hours the cafeteria is serving dinner. During this time, students are educated on Green Dot and also educated on safety tips for various circumstances that could possibly leave them vulnerable to assault.

Classroom Programming is conducted on numerous topics that incorporate discussion of prevention and help seeking behaviors with regards to violence against women.

Take Back the Night March and Vigil is an event held annually in conjunction with our local community Crisis Control Center. Students march downtown to a vigil to demonstrate their support of survivors of domestic violence and the end of sexual and domestic violence. The event also features a “speak out” for those who want to share their stories and makes professional resources available to them if needed.

Primary Prevention Program:

In compliance with the amendments to the Violence Against Women Act and the Clery Act, Southeastern implements the “SafeColleges” training module through the Student Portal for all incoming Students, Faculty, and Staff. This training module takes approximately 1 hour to complete and covers the topics of dating violence, domestic violence, sexual assault, and stalking in addition to other mandatory topics such as bystander intervention.

STATISTICS

OBTAINING REPORTS

To request a copy of a report or ask other related questions, contact the Campus Police Department at 580-745-2727 or the Title IX Office at 580-745-3090.

Requests for incident reports or traffic crash reports by persons involved generally will be processed when the investigation is completed. University Faculty, Staff, and Students are not charged for obtaining report copies when involved in the reported incident.

The Campus Police Department is committed to complying with its obligations under the Freedom of Information Act (F.O.I.A.) without undue delay, but realizes that under certain circumstances the release of records may have an impact on victims, witnesses and the integrity of investigations. If an investigation is ongoing and still open, a request for any related Campus Police Department report may be denied and information of a personal nature will be withheld or redacted where the public disclosure of such information would constitute an invasion of privacy.

CRIMES DISCLOSED TO A MENTAL HEALTH COUNSELOR

To be exempt from disclosing reported offenses to appropriate University officials, a mental health counselor must be acting in their role as a pastoral or professional counselor. This exemption does not relieve counselors of the duty to exercise reasonable care to protect a foreseeable victim from danger posed by the person being counseled. When speaking to a victim or witness to a crime, counselors are encouraged to inform the individual to report the crime to the police.

A mental health counselor is a person whose official responsibility includes providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification. This definition also applies to professional counselors who are not employees of the institution but are under contract to provide counseling to the institution.

Note: the mental health counselor must report the crime to Campus Police for purposes of including the incident in the annual crime statistics only. Personal information will not be conveyed when making this disclosure unless the victim consents to such disclosure.

DEFINITION OF TERMS FOR STATISTICAL CHARTS

The charts setting forth statistical data on reported crimes include the following terms:

Campus: Any building or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in the direct support of, or related to, its educational purpose.

Clery Geography: Buildings and property that are part of the institution's campus; the institution's non-campus buildings and property; and public property within or immediately adjacent to and accessible from the campus.

Residence Halls: Those buildings and parking lots designated as Residence Halls.

Other: Any non-residential area on campus.

Statistics: Crimes reported by Campus Security Authorities for the listed years, including all reports and allegations of crimes for Clery Act reportable crimes. This means that the statistics may, likely, include crimes which did not in fact take place but which have not been categorized as “unfounded” and crimes which did not result in actual criminal conviction. The statistics herein include any crimes that were reported by jurisdictional police agencies for the listed areas, if those agencies responded to solicitation of such data. Solicitations were sent to each appropriate agency with jurisdiction over any relevant property for this report.

Non-Campus Building or Property: Buildings or property owned or controlled by a student organization, such as a fraternity or sorority, recognized by the institution, and any building or property (other than a branch campus) owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is used by students and is not within the same reasonable contiguous geographical area of the institution. Any building that is not directly connected to the University's Main Campus (example: Physical Plant, Equestrian Center, Aviation, Softball Field) is considered non-campus building or property.

Public Property: All public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, street or other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution, if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

CRIME DEFINITIONS

The following definitions are those used in the Uniform Crime Reporting System of the United States Department of Justice's Federal Bureau of Investigation as well as the NIBRS System managed by the FBI.

Aggravated Assault: An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. This also includes assault with disease (as in cases

when the offender is aware that he/she is infected with a deadly disease and deliberately attempts to inflict the disease by biting, spitting, etc.).

Arson: To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device.

Burglary: The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

Criminal Homicide: The willful (negligent or non-negligent) killing of one human being by another.

Dating Violence: Dating violence is committed by a person who is or has been in a social relationship of a romantic or intimate nature with another person. The existence of such relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes but is not limited to sexual or physical abuse or the threat of such abuse. Dating violence does not include acts that meet the definition of domestic violence.

Domestic Violence: Domestic violence is a felony or misdemeanor crime of violence committed by a:

- current or former spouse or intimate partner of the victim,
- person with whom the victim shares a child in common,
- person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner,
- person similarly situated to a spouse of the victim under the domestic or family violence laws of Oklahoma; or
- any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of Oklahoma.

Domestic violence is a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence can be physical, sexual, emotional, economic or psychological actions or threats of actions that influence another person.

Drug Law Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, Methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Hate Crimes: A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of this definition, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. (Any and all hate crimes should be reported to Campus Police).

Larceny: —The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

Liquor Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. Drunkenness and driving under the influence are not included in this definition.

Motor Vehicle Theft: The theft of a motor vehicle.

Robbery: The taking, or attempting to take, anything of value under confrontational circumstances from the control, custody, or care of another person by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

Sex Offenses: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent. **Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape, defined as follows:

- **Rape:** The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
- **Fondling** means the touching of the private body parts of another person for the purpose of sexual gratification without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity..
- **Incest** means nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** means non-forcible sexual intercourse with a person who is under the statutory age of consent (age 16 in Oklahoma).

Stalking: Stalking refers to one who engages in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.

- Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; and all attempts to commit any of the aforementioned. University policy prohibits deadly weapons on campus with limited exceptions. Firearms on campus cannot be stored at the Campus Police Department. Firearms may be stored in the locked trunk of a vehicle. Firearms shall not be stored in dorm rooms.

CRIME STATISTICS

DURANT CAMPUS Statistical Summary of Known Criminal Offenses by Year*						
Crimes known to SE by Offense Type (including attempted)	2019		2020		2021	
	On Campus Property	On Campus Student Housing Facilities	On Campus Property	On Campus Student Housing Facilities	On Campus Property	On Campus Student Housing Facilities
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter (Negligent)	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	1	1	0	0	1	1
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0

Aggravated Assault	0	0	0	0	0	0
Burglary	7	3	8	4	1	0
Motor Vehicle Theft	2	0	2	0	0	0
Arson	0	0	1	0	0	0
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	1	1	0	0
Stalking	5	1	1	0	1	1
Hate Crimes (by prejudice)						
Race	0	0	0	0	0	0
Gender or Gender Identity	0	0	0	0	0	0
Religion	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0
Ethnicity or National Origin	0	0	0	0	1	0
Disability	0	0	0	0	0	0
Liquor Law Violations						
Arrest	1	0	0	0	0	0
Disciplinary Referral	28	28	21	21	18	14
Drug Law Violations						
Arrest	0	0	3	0	0	0
Disciplinary Referral	21	21	13	13	12	12
Weapons Law Violations						
Arrest	0	0	0	0	0	0
Disciplinary Referral	0	0	0	0	0	0

DURANT CAMPUS Statistical Summary of Known Criminal Offenses by Year**						
Crimes known to SE by Offense Type (including attempted)	2019		2020		2021	
	Non Campus Property	Public Property	Non Campus Property	Public Property	Non Campus Property	Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter (Negligent)	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0

Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	1	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Hate Crimes						
Race	0	0	0	0	0	0
Gender or Gender Identity	0	0	0	0	0	0
Religion	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0
Ethnicity or National Origin	0	0	0	0	0	0
Disability	0	0	0	0	0	0
Liquor Law Violations						
Arrest	0	0	0	0	0	0
Disciplinary Referral	0	0	0	0	0	0
Drug Law Violations						
Arrest	0	1	0	0	0	1
Disciplinary Referral	0	0	0	0	0	0
Weapons Law Violations						
Arrest	0	0	0	0	0	0
Disciplinary Referral	0	0	0	0	0	0

Statistics Key

On Campus Property = all campus buildings not classified as Residence Halls
On Campus Student Housing Facilities = all Residence Halls (dorms) on campus
Non Campus Property = any location not included in campus buildings or Residence Halls, but that is part of the University property (Equestrian Center, Aviation, Physical Plant, etc)
Public Property = areas surrounding the campus but not on campus
The hate crime reported for 2021 was for “intimidation” on the basis of ethnicity.

Information is provided in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime/Fire Statistics.

Statistical Data for Ardmore Site and McCurtain County Campus

Along with other institutions, Southeastern Oklahoma State University offers classes at the University Center of Southern Oklahoma located in the City of Ardmore. The site itself does not report crime statistics as it is not a Title IV institution. Though Southeastern does not own property, the University is required include crime statistics for this site the campus in this report. Southeastern operates a Branch Campus north of Idabel, in McCurtain County Oklahoma. Unless otherwise stated in this Annual Security Report, students and Staff at the Ardmore and McCurtain County locations are to follow the policies and procedures for the Durant campus.

Ardmore has been considered a separate campus for Clery Compliance purposes since mid-2016.

Ardmore Classrooms and Offices Summary of Known Criminal Offenses by Year						
Crimes known to SE by Offense Type (including attempted)	2019		2020		2021	
	On Campus Property	Off Campus and Public Property	On Campus Property	Off Campus and Public Property	On Campus Property	Off Campus and Public Property

Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter (Negligent)	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Hate Crimes (by prejudice)						
Race	0	0	0	0	0	0
Gender or Gender Identity	0	0	0	0	0	0
Religion	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0
Ethnicity or National Origin	0	0	0	0	0	0
Disability	0	0	0	0	0	0
Liquor Law Violations						
Arrest	0	0	0	0	0	0
Disciplinary Referral	0	0	0	0	0	0
Drug Law Violations						
Arrest	0	0	0	0	0	0
Disciplinary Referral	0	0	0	0	0	0
Weapons Law Violations						
Arrest	0	0	0	1	0	0
Disciplinary Referral	0	0	0	0	0	0

McCurtain County Campus Summary of Known Criminal Offenses by Year

Crimes known to SE by Offense Type (including attempted)	2019		2020		2021	
	On Campus Property	Off Campus and Public Property	On Campus Property	Off Campus and Public Property	On Campus Property	Off Campus and Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter (Negligent)	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Hate Crimes (by prejudice)						
Race	0	0	0	0	0	0
Gender or Gender Identity	0	0	0	0	0	0
Religion	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0
Ethnicity or National Origin	0	0	0	0	0	0
Disability	0	0	0	0	0	0
Liquor Law Violations						
Arrest	0	0	0	0	0	0
Disciplinary Referral	0	0	0	0	0	0
Drug Law Violations						
Arrest	0	0	0	0	0	0
Disciplinary Referral	0	0	0	0	0	0
Weapons Law Violations						
Arrest	0	0	0	0	0	0
Disciplinary Referral	0	0	0	0	0	0

OFF-CAMPUS CRIME

If the Durant Police Department or other agencies are contacted about criminal activity occurring off-campus involving a member of the Southeastern Oklahoma State University community, the Durant Police Department may notify the Campus Police Department. However, there is no official policy requiring such notification. Individuals in these cases may be subject to arrest by the Durant Police Department and subject to University Student Conduct proceedings through the Office of Student Affairs. Southeastern Oklahoma State University has no off-campus Student Organization housing.

If the Idabel Police Department or McCurtain County Sheriff's Office is contacted about criminal activity occurring off-campus involving a member of the SE University community, the Idabel Police Department may notify the SE University Police Department or the Campus Director. However, there is no official policy requiring such notification. Individuals in these cases may be subject to arrest by the Idabel Police Department and subject to SE University Student Conduct proceedings through the Office of the VP of Student Affairs.

ACCESS TO CAMPUS FACILITIES

During business hours, the University (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During nonbusiness hours access to all University facilities is by key, if issued, or by admittance via Campus Police or in the case of Residential dorm rooms, Residence Life Staff members. To obtain access to buildings after hours or on weekends/holidays, a valid building order must be issued by the designated building coordinator and received by Campus Police, which states the requesting person has permission to be allowed into that area. Campus Police will not open any area without a valid building order. Campus Police Officers will not open any offices for anyone other than the staff member it is assigned to without written authorization on file from the person the office is assigned to. Campus Police Officers will not open any Residence Hall dorm rooms, this is the responsibility of Residence Life staff members. In the case of periods of extended closing, the University will admit only those with prior written approval to all facilities. Residence halls are secured 24 hours a day. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Glen D. Johnson Student Union and the Library. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

NOTE: The McCurtain County Campus and the Ardmore Site may have hours that differ from the main campus in Durant. These locations will be accessible during scheduled class periods.

Southeastern Oklahoma State University provides a 3-D map that displays all ADA ramps and ADA access on campus. It also will display an actual photo of the building when the building location is clicked on.

To view this map, please follow this link: <https://www.se.edu/about/map/>

MAINTENANCE OF CAMPUS FACILITIES

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Campus Police Officers or other staff regularly patrol and report malfunctioning lights and other unsafe physical conditions to Physical Plant for correction. Other members of the University community are helpful when they report equipment problems to the Campus Police Department or Physical Plant at 580-745-2839. To report issues at the McCurtain County facility contact the Director at 580-376-5498.

FIRE

ANNUAL FIRE SAFETY REPORT

Southeastern Oklahoma State University facilities and buildings were constructed to meet the existing fire code when originally constructed. Campus facilities have a number of fire protection features. Facilities are equipped with fire alarm systems that report to the Durant Fire Department and to the Campus Police Department. The University aggressively pursues upgrades of building fire alarm systems. In addition to alarms, the University has fire suppression sprinkler systems in many of the buildings on campus. Buildings protected by sprinkler systems include the Administration, Russell, Student Union, University Center, Hallie

McKinney, Shearer Hall Suites, North Hall, Campus Police & OSBDC, Bloomer Arena, New General Classroom, Visual Arts, Biology and New Theater. Buildings with fire alarm systems only included the Library, Math, Science, Fine Arts, Morrison & Montgomery Auditorium, and parts of Hallie McKinney, Welcome Center, Bloomer Gym, Arts, Safety Classroom, and Aviation located at Eaker Field.

These systems are inspected annually and maintained through a contract with several private sector companies with expertise in these systems. Including special fire suppression systems in the Student Union kitchen area and within the Chemical rooms of the Science building.

Fire Drills are conducted within the Student Housing two to three times per semester.

More than 466 fire extinguishers are spread throughout the campus for use by occupants and trained emergency response personnel. Fire extinguisher training is provided both hands on and through online web based training modules. These fire extinguishers are inspected monthly.

In addition to extinguishers, items that assist in fire related emergencies are emergency lights and exit signage. University officials work closely with the Oklahoma State Fire Marshall and the City of Durant Fire Department to ensure that all steps possible are taken to protect lives and property from fire and smoke. Also a Fire Safety Plan both written and online is available for review. University fire safety efforts are coordinated by the Environmental Health and Safety (EHS) Chief and his Safety Interns. The primary point of contact for fire safety issues in the Chief of EHS for code compliance at 580-745-2868.

FIRE SAFETY EDUCATION AND TRAINING PROGRAMS

Southeastern Oklahoma State University takes pride in maintain a safe and welcoming campus environment. The University regularly conducts fire and safety inspections in all campus facilities, continually educates staff on safety awareness, and has developed of University policies and procedures regarding fire safety.

Fire Safety Procedures

Fire alarms are sounded in the event of any smoke, fire, etc. When a fire alarm sounds for any reason, do the following:

1. Make sure that the Fire Department (9-911) & Campus Police (745-2727) are contacted.
 - a. Give building name.
 - b. Give your name.
 - c. Follow designated plan for evacuation of building.
 - d. Have available list of residents with special assistance needs for evacuation.
2. Evacuate from the building using nearest designated exit
 - a. Be aware of two ways out.
 - b. Use enclosed stairwells, if available.
 - c. Continue evacuating even if the alarm stops before you are out of the building.
 - d. Completely leave the building; do not gather in the lobbies or entrances.
 - e. Do not return to the building until the all clear is given by the Fire Department.

This is to be done each time the Fire Alarm sounds!

What You Should Do If You Discover a Fire

1. Sound vocal alarm and mechanical alarms
2. Report a fire to Fire Department - 9-911 and Campus Police - extension 2727
3. Leave building and do not re-enter until all clear is given by the Fire Department.

HOUSING AND RESIDENTIAL LIFE FIRE SAFETY POLICIES

In the interest of maintaining student safety, Southeastern Oklahoma State University has developed extensive guidelines and policies for all student housing. These publications are available on the Housing and Residential life website at <http://www.se.edu/dept/hrl/forms-and-publications/>. These documents provide all policies for Residential Life facilities and includes pertinent information about fire safety, including fire evacuation procedures to be used in case of an emergency.

Fire Drills

For your protection and safety, announced and unannounced fire drills will be held a minimum of two times per academic year. In order for you to become familiar with evacuation routes your cooperation is expected. Anytime the alarm sounds you must leave the building immediately. Residence Hall and Safety staff are authorized to enter student rooms in the event of fire alarms and drills. Failure to leave may result in disciplinary action.

Residence Hall Fire Alarm Instructions

1. Wear a coat and shoes and carry a towel.
2. Close windows and leave lights on in room. Take room key.

3. Leave door closed and walk - DO NOT RUN - to exit. If smoke is encountered, STAY LOW for air.
4. DO NOT USE AN ELEVATOR.
5. If you need physical assistance in order to evacuate:
 - a. Call the Front Desk, Campus Police at 745-2727, or 2911 and inform them of your needs and location.
 - b. Place cloth articles under the door if smoke is either seen or smelled.
 - c. Hang a towel out of the window, indicating to a person below that a person is in that room.
 - d. Await assistance in the room.

Candles

Candles and incense as well as kerosene lamps and other flammable liquid fueled devices, are prohibited in the residence halls.

Fireworks, Explosives, and Flammable Materials

The possession or use fireworks or explosives by students is prohibited on campus, in any student residence, sorority, fraternity, approved private housing or University operated facility, except as they are used in officially approved University programs. All residence halls are maintained as smoke free environments. Smoking is prohibited within 25 feet of any entrance to the residence halls, or any air exchange unit.

Electrical Appliances

The only appliances that are permitted in all halls are coffee pots, micro- wave (no more than 700 watts) and refrigerator (no more than 2.2 cubic feet). No room may have more than 2 combined Refrigerator and microwave units. Residents living in Shearer Hall are permitted to have additional appliances.

All electrical extension cords are prohibited in the residence halls. Additional prohibited items include (but are not limited to): open coil, heat generating appliances, cooking appliances, portable heaters, sunlamps, tanning beds, halogen lamps, neon signs, broadcasting equipment (short-wave citizen band, etc.), ceiling fans, and other such items. This is for the safety and general comfort of the community.

Periodically inspect all cords and appliances for cracks or other defects. Please be aware that over loading an electric circuit with too many appliances can cause problems. Electrical appliances used in your room can affect computer equipment. The use of surge protectors or power strips is strongly encouraged. Approved appliances will be permitted in the kitchenettes of Shearer Hall and Suites. Residents must obtain written permission from the Hall Director for any appliances which are not on the approved list. (See Residence Life staff for additional information.)

Smoking and Open Flames

All residence halls are designated as smoke and tobacco free. Smoking or tobacco use is not permitted in the residence halls or within 25 feet of any entrance or venting/AC units. Additionally, any open flames (including, but not limited to, candles, incense, kerosene lamps and other flammable liquid fueled devices) are not permitted in any residence hall. Sanctions for violations of this policy may include all usual sanctions, including community service and fines.

Air Vent & Air Conditioner Blockage

The air vents or air conditioners located in rooms require and/or provide air circulation. Blockage of these vents or air conditioner/heat pump units will result in disrupting the airflow may damage the unit. Repair costs may result should you block your air vent. Students who block vents or air conditioner units will be subject to disciplinary sanctions, including fines.

Tampering with Fire Protection Devices

A false fire alarm can endanger the safety and lives of fellow residents. Anyone found guilty of initiating a false alarm may be charged with a misdemeanor and fined, and/or may face additional university sanctions and/or fines. Smoke alarms are in your room for safety. Tampering with alarms in any way, including removing the battery or disabling the detector, will result in a disciplinary action and/or restitution. Tampering with a fire extinguisher will result in disciplinary action and restitution for the cost of refilling it. Tampering with any fire safety equipment is considered a grave violation of Residence Life Policies and may result in significant disciplinary sanctions or termination of contract.

STATISTICS

Southeastern Oklahoma State University Student Housing Fire Statistics	2019	2020	2021
Percentage of Student Housing sleeping rooms equipped with smoke detectors	100%	100%	100%
Percentage of dorm rooms sprinkler protected	45%	45%	45%
How many false fire alarms occurred?	15	21	10
Housing fire alarm systems transmitted to Durant Fire Department and monitored	100%	100%	100%
Number of fire drills conducted in Student Housing per semester	3	3	3
How often fire inspections are conducted in Student Housing?	Monthly	Monthly	Monthly
How many actual fires occurred in Student Housing?	0	0	0
Value of property damage from fires?	0	0	0
Deaths from fires	0	0	0
Injuries from fires	0	0	0
What percentage of RA's and Housing Directors receiving fire training?	100%	100%	100%
How many attempted Arsons were in Student Housing?	0	0	0

Southeastern Oklahoma State University
Specifications for On-Campus Housing Facility Fire Systems

Residence Hall	Fire Alarm System	Reports to	Sprinkler System	Alarm Sensor Type
Choctaw Towers	Siemens	Durant Fire Dept. SE Police Dept.	None	Heat & Smoke activated. Pull Stations/Audio/Visual
Chickasaw Towers	Siemens	Durant Fire Dept. SE Police Dept.	None	Heat & Smoke activated. Pull Stations/Audio/Visual
North Hall	Siemens	Durant Fire Dept. SE Police Dept.	Common areas, Lounges, Hallways Stairways & Bedrooms	Heat & Smoke activated. Pull Stations/Audio/Visual
Shearer Hall	Siemens	Durant Fire Dept. SE Police Dept.	Common areas, Lounges, Hallways Stairways & Bedrooms	Heat & Smoke activated. Pull Stations/Audio/Visual

RESOURCES AND CONTACT INFORMATION

Campus Police
301 University, Durant, OK
580-745-2727

Student Counseling Center
Glen D. Johnson Student Union, Room 200
580-745-2988

Local Victim Services
Crisis Control Center
580-924-3030

Student Conduct
Director of Student Conduct
Office of Student Affairs
GDJ Student Union, Room 312
580-745-2034 jreed@se.edu

Title IX Coordinator
Michael J. Davis
Russell Bldg. 303
580-745-3090 mdavis@se.edu

Local Victim Services
Crisis Control Center
580-924-3030

Police/Emergency Contact Numbers

Campus Police Department – Main
580-745-2727 or if on campus – ext. 2727

Campus Police Department – Emergency
580-745-2911 or if on campus – ext 2911

Durant Police Department – Main
580-924-3737

Durant Police Department – Emergency
911

Durant Fire Department – Main
580-924-2358

Durant Fire Department – Emergency
911

Oklahoma Highway Patrol – Main Number
580-924-2601

Idabel Oklahoma Police - 580-286-6554

McCurtain County Sheriff - 580-286-5419

Ardmore Police Department

Non-Emergency – 580-226-2100

Emergency – 911

Ardmore Fire Department

Non-Emergency – 580-221-2550

Emergency – 911

Counseling and Treatment Programs

Southeastern Oklahoma State University Counseling Center (students only)
Glen D Johnson Student Union, Room 229
580-745-2988

Southeastern Oklahoma State University Student Health Services (students only)
Glen D Johnson Student Union, Room 229
580-745-2867

Non-Campus Programs (external options)

Alcoholics Anonymous
580-924-1332

Bryan County Health Unit
924-4299 or 4285

Bryan County Counseling Center
924-0564

Grayson County Counseling Services
903-892-2874

Grayson County Health Department
Administration and Services
903-893-0131 or 903-892-3776

Alliance Health-Durant
924-3080

Oklahoma Alcoholism Information Centers
924-7330; 371-3019

Texas Alcoholism Information Centers
903-892-9911

Texoma Medical Center
903-416-4000

Non-Campus Hotlines

National Institution on Drug Abuse
Information and Referral
1-800-662-HELP
Monday-Friday, 8:30 a.m.-4:30 p.m.

Reach-Out Hotline
1-800-522-9054
(alcohol, drug crisis intervention, mental
health and referral)

This document was prepared in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act, signed in 1990, a federal statute codified at 20 U.S.C. § 1092(f), with implementing regulations in the U.S. Code of Federal Regulations at 34 C.F.R. 668.46. Responsibility for publication of the Annual Security Report is assigned to Special Assistant to the President, Dr. Michael Davis.